

TOWN OF EATONVILLE

Staff Report

Attention: Town Council

Subject: Resolution 2014-M

Municipal Code Hosting

Date: April 15, 2014

Prepared by: Kathy Linnemeyer

Town Clerk

Summary: The Town of Eatonville has received notice that MRSC will no longer be hosting Municipal Costs on the internet. Town Staff contacted numerous cities and towns that were listed on MRSC as “self-publishing” to see if this would be a good option for the Town of Eatonville. What we found out is that most cities that were listed as self-publishers, do actually use Code Publishing to host their Municipal Codes. Several larger cities that do self-publish have legal departments who maintain their Municipal Code. The biggest complaints of the few who do self publish are that it is very difficult to navigate and that it looks unprofessional.

Recommendation: Staff recommends Code Publishing to host our Municipal Code on the internet

RESOLUTION 2014-M

**A RESOLUTION OF THE TOWN OF EATONVILLE, WASHINGTON,
APPROVING A SCOPE OF WORK AND CONTRACT WITH CODE
PUBLISHING, INC.**

WHEREAS, the Town of Eatonville has utilized MRSC to host the Eatonville Municipal Code on the internet; and

WHEREAS, MRSC will no longer host Municipal Codes; and

WHEREAS, The Town of Eatonville has received a Scope of Work and Contract from Code Publishing for Code Hosting on the internet; now, therefore;

**THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, WASHINGTON,
HEREBY RESOLVES AS FOLLOWS:**

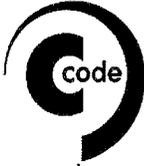
THAT: The Town Council approves and the Mayor is authorized to execute on behalf of the Town the attached Scope of Work and Contract with Code Publishing, Inc. in the amount of \$250.00 with a one-time set up fee of \$150.00.

PASSED by the Town Council of the Town of Eatonville and attested by the Town Clerk in authentication of such passage this 12th day of May 2014.

Mike Schaub, Mayor

ATTEST:

Kathy Linnemeyer, Town Clerk



**Scope of Work and Costs for
Town of Eatonville, WA
March 27, 2014**

Internet Hosting for Eatonville Municipal Code:

Code Publishing Company will host the searchable Town of Eatonville Municipal Code on the company's web server using PDF files and will provide a link to the town's web site. The online code can be supplemented on demand with each ordinance provided by the City. Ordinances should be uploaded in word processing format to <http://www.codepublishing.com/upload/Eatonville.asp>.

Setup interface for web browsing and searching	\$150.00 one-time fee
Annual Internet hosting fee (for PDF files)	\$250.00 per year

By: _____
Margaret O. Bustion, President
Code Publishing Co.

By: _____
Mike Schaub, Mayor

Dated: _____

Dated: _____