

# TOWN OF EATONVILLE

## Agenda Staff Report

Agenda Item No.:	_____	Meeting Date:	<u>November 10, 2014</u>
Subject:	<u>Resolution No. 2014-FF Approving</u>	Prepared by:	<u>Gregory Jacoby</u>
	<u>a Contract with CTK Construction for</u>		<u>Town Attorney</u>
	<u>work on the Community Center Update</u>	Atty Routing No:	_____
	<u>Project</u>	Atty Review Date:	<u>November 6, 2014</u>

**Summary:** The Town previously entered into an agreement with Pierce County Department of Community Connections whereby the County would provide funding for American with Disabilities Act (ADA) upgrades to the front and rear entries of the Eatonville Community Center as part of the Eatonville Community Center Update Project. Bids for the public works project were solicited and the lowest responsible bid was received from CTK Construction in the amount of \$28,373.38. The County has agreed to provide funding for the full contract amount.

**Recommendation:** Staff recommends approval of Resolution No. 2014-FF.

**Motion for consideration:** I move to adopt Resolution No. 2014-FF approving the contract with CTK Construction in the amount of \$28,373.38, and giving the Mayor approval to execute the contract.

**Fiscal Impact:** None, as the County has agreed to provide all funding.

**Attachments:** Proposed Resolution No. 2014-FF.

**RESOLUTION NO. 2014 - FF**

**A RESOLUTION OF THE TOWN OF EATONVILLE,  
WASHINGTON, APPROVING A CONTRACT WITH CTK  
CONSTRUCTION FOR AMERICANS WITH DISABILITIES ACT  
UPGRADES TO THE EATONVILLE COMMUNITY CENTER AS  
PART OF THE EATONVILLE COMMUNITY CENTER UPDATE  
PROJECT**

**WHEREAS**, as part of the Eatonville Community Center Update Project, the Town is making Americans with Disabilities Act (ADA) upgrades to the Eatonville Community Center; and

**WHEREAS**, the Town has entered into an agreement with Pierce County Community Connections whereby the County has agreed to provide the funding for the ADA upgrades to the Eatonville Community Center; and

**WHEREAS**, the Town solicited bids for the work according to Washington State bid laws and the lowest responsible bid was received from CTK Construction in the amount of \$28,373.38; now, therefore;

**THE TOWN COUNCIL OF THE TOWN OF EATONVILLE,  
WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

**THAT:** A contract with CTK Construction in the amount of \$28,373.38 for Americans with Disabilities Act upgrades to the Eatonville Community Center is approved; and

**FURTHER THAT:** The Mayor of the Town of Eatonville is authorized to sign a contract with CTK Construction in a form approved by the Town Attorney.

PASSED by the Town Council of Town of Eatonville and attested by the Town Clerk in authentication of such passage this 10<sup>th</sup> day of November 2014.

---

Mike Schaub, Mayor

ATTEST:

---

Kathy Linnemeyer, Town Clerk

**PROJECT SPECIFICATION/PROPOSAL**  
**SCOPE OF WORK**

This contract calls for the construction of a commercial front entrance doors and asphalt repairs per the attached plans. Contractor shall perform such work under the terms and conditions set forth in the Small Works Contract/Public Improvements or Building Maintenance, and the Standard Specifications (refer specifically to paragraphs 2 & 17 of the Small Works Contract/Public Improvements or Building Maintenance), the terms of which are incorporated herein by reference.

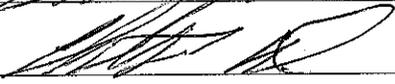
All work shall be inspected to ensure compliance with all relevant codes, including but not limited to building and electrical codes. Contractor shall also haul away all debris and leave the location in a neat and tidy condition that permits immediate occupancy for its purpose.

The work under the contract shall be fully completed within 30 calendar days.

- NOTE:**
- Show prices in legible figures (not words) written in ink or typed.
  - Where conflict occurs unit price shall prevail.
  - Your bid will be considered irregular and will be rejected if:
    - The unit price is left blank and a price per unit cannot be determined by equally dividing into the total price so as to result in a whole number.
  - Your bid shall be considered *non-responsive* and therefore, void if:
    - Figures are illegible
    - Minimum bid requirements are not met (when applicable)

Item No.	Approx. Quantity	Items with Unit Price Bid	Unit Price	Total Price
1.	1 LS	Mobilization/Demobilization	Lump Sum	\$
2.	1 LS	Commercial Front Door	Lump Sum	\$ 26,296.00
3.	1 LS	ADA & Asphalt Repair	Lump Sum	\$
<b>Subtotal</b>				\$ 26,296.00
<b>Washington State Sales Tax 7.9%</b>				\$ 2,077.38
<b>Grand Total</b>				\$ 28,373.38

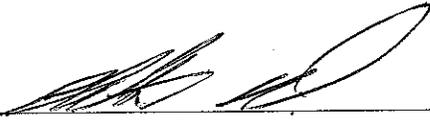
The following Addenda is/are hereby acknowledged:

Addendum No.	Date of Addendum/Addenda	Signed Acknowledgement
1. <u>1</u>	<u>08-21-14</u>	
2. <u>2</u>	<u>08-27-14</u>	
3. _____	_____	_____

NOTE: **Failure to acknowledge receipt of Addenda will render the quotation non-responsive and therefore void. If no addenda, please mark "none".**

The undersigned hereby certifies under penalty of perjury under the laws of the State of Washington that that said person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

The undersigned declares that before preparing their quote, they read carefully the specifications and requirements for bidders and that their quote is made with the full knowledge of the kind, quality and quantity of services and equipment to be furnished, and their said quote is as stated on these pages. **By signing this page of the quotation, the Contractor acknowledges and agrees to all terms and conditions of each of the Contract Documents.**

  
\_\_\_\_\_  
Authorized Official (Signature)

08-28-14 / Puyallup W.A  
\_\_\_\_\_  
Date & City/State where signed

Christian Menard  
\_\_\_\_\_  
Print Name of Authorized Official

Owner  
\_\_\_\_\_  
Title of Authorized Official

CTK Construction  
\_\_\_\_\_  
Company Name

253-435-7560  
\_\_\_\_\_  
Telephone Number

14817 105th Ave Ct E Puy 98374  
\_\_\_\_\_  
Address

Puyallup, W.A. 98374  
\_\_\_\_\_  
City, State, Zip

CTKLOC92109  
\_\_\_\_\_  
State Contractors License Number

602-799-838  
\_\_\_\_\_  
Unified Business Identifier Number (UBI)

**READ NOTES ON FOLLOWING PAGE**