

**EATONVILLE TOWN COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING**

**TIME:** 7:00 PM

**DATE:** December 14, 2009

**PLACE:** Eatonville Community Center

**CALL TO ORDER**

Mayor Smallwood called the meeting of the Eatonville Town Council to order at 7:00p.m.

**ROLL CALL**

Kerri Murphy called the roll. The following were:

**Present:** Mayor Tom Smallwood, Mayor Pro Tem James Valentine.  
Council members; Gordon Bowman, Bobbi Allison and Bruce Rath,  
**Also Present:** Town Administrator Gary Armstrong, Kerri Murphy, Town Planner Nick Bond, Treasurer Mike Schaub, Interim Fire Chief Bud Lucas and Chief of Police Jim Lewis.  
**Absent:** Council member Pierce.

Council member Allison moved to excuse Council member Brennan Pierce.  
Seconded by Council member Valentine. Motion Carried.

**OPENING CEREMONIES**

Mayor Smallwood led the assembly in reciting the Pledge of Allegiance to the American Flag.

Kerri Murphy read the Mission Statement for the Town of Eatonville:

“The Town’s mission is to create, provide and administer municipal services while protecting the present and future health, safety, and general welfare of the community.”

**APPROVAL OF AGENDA**

Mayor Smallwood announced there would be 3 minutes for a single speaker unless otherwise extended.

Council member Allison moved approval and Council member Rath seconded, all were in favor.

Mayor Smallwood explained that he would like to move agenda item 8.E. to 5.C.  
Approved.

## COMMENTS FROM CITIZENS

**Nancy Iams, 129 Washington Ave N** – announced that there will be a time capsule that will be buried by the little cabin that will be opened in 100 years. They have special treated envelopes and paper. It is basically a message to go in the time capsule, a message to the future. This is a stainless steel capsule, approximately 18 " high and 12" inches wide, buried in the ground with a marker. She added that she is also disappointed in the name that was selected for the town plaza. Because federal funds were used on this it cannot be called a park. She wanted to suggest "Centennial Center" and read a poem to the town council and audience.

## CONSENT AGENDA

### Minutes from September 8<sup>th</sup> special meeting

- a. Payroll warrants 22064 thru 22112 \$ 86,419.03
- b. Claim warrants 27813 thru 27877 \$343,360.28

Allison moved consent agenda payroll and claims. Valentine seconded.

**Councilman Bowman** had concerns about two claims to DG & Associates regarding Nevitt Park. # 27813 and 27835. Concerned that enough money was held back to finish the project in an acceptable manner and still be within the original bid.

**Mr. Armstrong** said that yes this is correct. The town held back \$ 9292.00 for both the competitions of the aerating, concrete in the walk-way that needs to be replaced and a couple of other small items. Also held back was money for plants to make sure that they make it through the winter. DG & Associates has the option to complete the project.

**Councilman Valentine** said that at the last council meeting he thought that the \$ 20,255.00 was held back.

**Mr. Armstrong** explained that this is the money that was paid last time but just appeared in this run. The \$ 13,000.00 is their last pay request minus the items that were held out.

**Councilman Valentine** asked if the steps going into the park he thought should have railings. He added that the back filling does not look too good either.

**Mr. Armstrong** said that a railing was not a requirement according to the architect who designed it. He will ask the Town Building Official tomorrow. Some of the work is being done by the town such as the bases for the lights that are going in. Dress up work is part of the money that is being held back.

**Councilman Valentine** motion to amend the consent agenda and pull check # 27835 for \$13,000.00 payable to D.G. and Associates.

**Council member Allison** seconded the motion.

**Council member Allison** added that she would like to discuss the office furniture, stainless steel appliances and leather chairs for the Fire Dept. Council had voted to give the Fire Dept. another \$ 20,000.00 and it was assured that it was going to be completed with the \$ 20,000.00 currently that budget line is at \$ 70,526.00 and the project is still not complete. Because of the way the budget is and how the Town wants to roll over some money for beginning fund balance she thought that the Fire Dept. would have been a little more conservative going into this instead of spending \$ 450.00 on a chair you would have asked for donations from the people in town instead of spending money on a \$ 450.00 chair(s). When she inquired about the purchase she was told by the Mayor that he will not make you return it. She wanted to make it perfectly clear that as the Chair

of the Eatonville Finance Committee she finds the management of the citizens' funds while you are building the fire station to be remiss and they could have done a better job. Interim Chief Lucas stated that the "cherry" furniture is laminated furniture and basically for the office. Both \$ 1,300.00 purchases were out of the capital funds that are what he had budgeted those items for. The office furniture, computers, chairs, beds were all ...

**Council member Valentine** said he agreed that such an extravagant purchase was wrong.

**Attorney Hudson** advised that the holding of the check be continued until the next meeting. Council has not had a chance to review this and there is a question of whether this is just a personal vote against it or whether there is an actual reason under the contract to vote no.

**Council member Allison** motion to hold over.

**Council member Valentine** seconded.

**Council member Rath** added that the park is poor quality workmanship. The money that is being held will cover if he defaults. He will be paid up to about 85% of the total bid. The park did not turn out anything like the committee had wanted. He suggested that maybe the Mayor and Town staff get together with the contractor and pin him down as to what his plans are. If he says he is going to finish it the Town should implement what the contract states \$ 500.00 a day for everyday that the project is not completed. Now the new council will have to deal with it.

**Motion carried.**

#### **c. Resolution 2009-RR**

A Resolution of the Eatonville Town Council accepting the donation from Peter and Christine Koch and authorizing the Mayor to execute a donation agreement between the Town and the two donors.

Council member Allison motion to approve.

Council member Valentine seconded

**Mr. Bond** gave a brief summary. Mr. & Mrs. Peter Koch, residents of Bellevue, Wa. They have been long time supporters of "Rails to Trails" and "Cascade Land Conservative". They wanted to make an end of the year contribution to help them on their income taxes and they have agreed to put up enough money to build a bridge across the Mashell River at the Weyerhaeuser Road right-of-way where the old logging road bridge used to be. The donation agreement that has been drawn up is simply something that they can include with their tax records to show that they did make this donation to the Town and the money would be used for a specific purpose. The bridge will be a truss bridge, 8 feet in width and approximately 117 feet across the river. There is some staff work that will have to go into this in getting the project completed. This would be a first step in creating a trail plan and put the town on its way to connecting Pack Forrest and the main part of town with the trail.

**Mayor Smallwood** said that the trails plan committee did a wonderful job of creating a trails plan for Eatonville. The Koch's want to donate \$ 230,000.00 this year and the rest of it next year.

Copies of the bridge design and the agreement with the Koch's was provided to the council.

**Mr. Hudson** said that the donors wanted the agreement for tax purposes and wanted to make sure that Council accepted their donation before the end of the year.

Motion carried.

## DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

- a. Police Report – November’s monthly report is on file with the clerk. Town was represented in the memorial for the 4 Lakewood Police Officers by both police officers and the fire department. The police cars are in, one needs a light bar, both need decals. A sixth officer has been hired and starting on December 16<sup>th</sup>, name is Josh Mercer. Hopefully he will be going to the academy in January, 2010.
- b. Fire / EMS Report – Mayor Smallwood announced 24 hour ALS service as of today. Chief Lucas explained that as of today the Fire Dept. has hired a third medic and on Jan. 4<sup>th</sup>, a fourth medic will be hired. In January there will be a program implemented with the volunteers based on our point system that you voted on last year. It will be amended and volunteers will be staying in the station along with them. Because of this taking effect, we have a verbal commitment with Fire Dist.17.
- c. Public Works Report- November’s reports are on file with the Town Clerk. FEMA grant for \$ 339,000.00 for the second feeder has been authorized to start incurring expenses. Rural Town Center project is coming along as planned. Restroom will be delivered on Dec. 22<sup>nd</sup>. Watchtower framing is almost complete. Concrete and dirt work has been delayed due to weather.
- d. Youth Connection Report- November’s report is on file with the Town Clerk- main room at the Community Center was painted by Youth Connection adult volunteers.

## RESOLUTIONS AND ORDINANCES

### **Ordinance 2009-20 Public Hearing**

An Ordinance adopting the budget for the Town of Eatonville, Washington for the calendar year 2010. **(second reading)**

Kerri Murphy read the Ordinance into the record

Council member Allison moved to amend the budget on page 30, to remove the beginning balance proposed, and to remove the misc revenue proposed.  
Council member Valentine seconded. Carried.

Council member Allison moved to change the general fund by \$ 230,000.00 on beginning cash and also on the expenditure side (parks) under Capital for the bridge across the river. Council member Valentine seconded the motion. Carried.

Council member Allison moved approval. Council member Bowman seconded. Carried.

### **Ordinance 2009-21**

An Ordinance of the Town of Eatonville, Washington, amending EMC Section 10.18.040 further restricts bus parking in residential zones. **(first reading)**

Kerri Murphy read the Ordinance into the record

Council member Allison moved approval and was seconded by Council member Valentine seconded. Carried.

**Resolution 2009-00**

A Resolution of the Eatonville Town Council authorizing the Mayor to sign a contract agreement with the Youth Connection.

Kerri Murphy read the Resolution into the record

Council member Allison moved approval and Council member Valentine seconded. Carried.

**Resolution 2009-PP**

A Resolution of the Eatonville Town Council authorizing the Mayor to sign a contract agreement with Good Samaritan Hospital for WIC services.

Kerri Murphy read the Resolution into the record

Council member Allison moved approval and Council member Valentine seconded. Carried.

**Resolution 2009-QQ**

A Resolution of the Eatonville Town Council authorizing the Mayor to sign a contract agreement with Catholic Community Services.

Kerri Murphy read the Resolution into the record

Council member Allison moved approval and Council member Valentine seconded. Carried.

**COUNCIL MEMBER COMMENTS**

**Mayor Smallwood** thanked the Council members, staff and the community. He wished Mayor Harper the best. Read to the audience the numerous accomplishments by made In 2009.

Council member Valentine thanked wished everyone a Happy Holiday.

Council member Allison thanked Mayor Smallwood for all of his dedication and hard work.

**ADJOURNMENT**

**Mayor Smallwood** the December 28<sup>th</sup> meeting.

Council member Allison moved to adjourn. Council member Rath seconded.  
Mayor Smallwood adjourned the meeting at 8:57 PM.

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Tom Smallwood, Mayor

ATTEST:

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Kerri Murphy, Recording Secretary