

**EATONVILLE TOWN COUNCIL
MINUTES OF REGULAR COUNCIL MEETING**

TIME: 7:00 PM

DATE: April 22, 2013

PLACE: Eatonville Community Center

CALL TO ORDER

Mayor Pro Tem Jim Valentine called the meeting of the Eatonville Town Council to order at 7:00 p.m.

ROLL CALL

Town Clerk Kathy Linnemeyer called the roll. The following were:

Present: Mayor Pro Tem Jim Valentine; Council members Abby Gribi, Gordon Bowman, Brenden Pierce and Bob Schaub.

Also Present: Town Clerk Kathy Linnemeyer, Town Administrator Doug Beagle, Town Planner Nick Bond, Treasurer Mike Schaub, Police Chief Jason McGuire, and Fire Chief Robert Hudspeth

OPENING CEREMONIES

Mayor Pro Tem Valentine led the assembly in reciting the Pledge of Allegiance to the American Flag.

The Town Clerk read the Mission Statement for the Town of Eatonville:

“The Town’s mission is to create, provide and administer municipal services while protecting the present and future health, safety, and general welfare of the community.”

APPROVAL OF AGENDA

Council member **Gribi** moved approval and was seconded by Council member **Schaub**. All were in favor.

COMMENTS FROM CITIZENS

Citizen Bob Thomas stated it is time to start cleaning up the Town and would like to remind citizens who have broken down cars in their yards to remove them.

CONSENT AGENDA

A. Amended Minutes from April 8, 2013 Council Meeting

B. Claims 32162 to 32202 \$ 212,648.79

C. Claims 32161 \$ 2,000.00

- D. Payroll 24674 to 24703 \$ 105,227.20
- E. Community Center/Park Rental Applications

Council member **Gribi** made a motion to amend the April 8, 2013 minutes to excuse Council member **Pierce** and was seconded by Council member **Schaub**. All were in favor.

Council member **Bowman** moved approval and was seconded by Council member **Gribi**. All were in favor.

DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

- a. Staff Reports- Planner Nick Bond announced that the Building department has received several permits and are 4-6 weeks out for plan review.
- b. Council member Valentine reported that the Finance Committee met on April 16, 2013 and discussed the Procurement Card policy, reviewed the contract amendments and discussed the rate swap information for the utility tax increase.
- c. Council member Pierce reported that the Legislative Committee met and discussed the Procurement Card Policy. He also announced that he met with Council member Schaub and some volunteers to make hooks for the hanging baskets and they are hanging in the greenhouse at the High School.
- d. Fire/EMS Report- Chief Hudspeth announced that 7 Fire Fighters participated in training for wild land fires. Council member Valentine and Town Administrator Beagle participated in the Emergency Operations Center training that was put on by Pierce County employees.

RESOLUTIONS AND ORDINANCES

ORDINANCE 2013-6 (First Reading)

An Ordinance of the Town of Eatonville, Washington, relating to the public's usage of Town Parks and the Town Visitor Center; amending section 12.20.010 of the Eatonville Municipal Code; creating a new section under chapter 12.20 EMC; creating a new chapter 12.22 EMC; creating EMC 12.22.010, 12.22.020, and 12.22.030; providing for severability; and establishing an effective date.

Town Clerk Kathy Linnemeyer read the Ordinance by title into the record.

Council member **Schaub** made a motion to approve the first reading of Ordinance 2013-6 and was seconded by Council member **Gribi**. The first reading passed with Council member **Pierce** voting no.

RESOLUTION 2013-V

A Resolution of the Eatonville Town Council to authorize the execution of a professional services agreement for surveying work at 201 Washington Ave N.

Town Clerk Kathy Linnemeyer read the Resolution by title into the record.

Council member **Pierce** made a motion to amend the amount in section one, paragraph two of the Professional Services Agreement from “\$3,900.00” to “\$4028.00 plus tax” and was seconded by Council member **Schaub**. All were in favor.

Council member **Gribi** made a motion to add “30 days” to section 3 of the Professional Services Agreement and was seconded by Council member **Bowman**. All were in favor.

Council member **Schaub** made a motion to approve Resolution 2013-V as amended and was seconded by Council member **Gribi**. All were in favor.

RESOLUTION 2013-W

A Resolution of the Eatonville Town Council to authorize a standard rental agreement for Town Parks under chapter 12.20 EMC.

Town Clerk Kathy Linnemeyer read the Resolution by title into the record.

Council member **Schaub** made a motion to approve Resolution 2013-W and was seconded by Council member **Gribi**. There was no vote.

Council member **Pierce** made a motion to table Resolution 2013-W and was seconded by Council member **Gribi**. All were in favor.

RESOLUTION 2013-X

A Resolution of the Eatonville Town Council to Authorizing (*sic*) a standard rental agreement for the Town Visitor Center under chapter 12.20 EMC.

Town Clerk Kathy Linnemeyer read the Resolution by title into the record.

Council member **Schaub** made a motion to approve Resolution 2013-X and was seconded by Council member **Gribi**. There was no vote.

Council member **Pierce** made a motion to table Resolution 2013-X and was seconded by Council member **Gribi**. All were in favor.

RESOLUTION 2013-Y

A Resolution of the Eatonville Town Council adopting an amendment, related to the State Purchasing Cards program, to the Personnel Policy manual.

Town Clerk Kathy Linnemeyer read the Resolution by title into the record.

Council member **Gribi** made a motion to remove “department head” from Section 4.2 and insert “Mayor” and was seconded by Council member **Pierce**. All were in Favor.

Council member **Pierce** made a motion to remove the second and third sentences from Section 4.3.1 and was seconded by Council member **Bowman**. All were in favor.

Council member **Pierce** made a motion to remove “or his/her designee” from Section 4.4.1 and replace it with “or Mayor Pro Tem” and was seconded by Council member **Bowman**. All were in favor.

Council member **Pierce** made a motion to insert “/her” in Section 4.5.4 and 4.6.1 so they read, “by the Mayor or his/her designee” and was seconded by Council member **Gribi**. All were in favor.

Council member **Bowman** made a motion to remove the strike through from “Computer hardware, software, or peripherals” and add “unless approved by the Mayor or his/her designee” and was seconded by Council member **Pierce**. The motion passed with Council members **Gribi** and **Valentine** voting no.

Council member **Pierce** made a motion to remove “by” and insert “to” after “must be signed out” in the first sentence of section 5.3 and was seconded by Council member **Gribi**. All were in favor.

Council member **Bowman** made a motion to approve Resolution 2013-Y as amended and was seconded by Council member **Pierce**. All were in favor.

ORDINANCE 2013-7 (First Reading)

An Ordinance of the Town of Eatonville, Washington, relating to the Mayor’s authority to approve contract amendments; creating a new section under chapter 2.02 of the Eatonville Municipal code; providing for severability; and establishing an effective date.

Town Clerk Kathy Linnemeyer read the Ordinance by title into the record.

Council member **Gribi** made a motion to insert “at the next Council meeting” after “Mayor shall timely report such actions to the Town Council” in Section 2, E and was seconded by Council member **Pierce**. All were in favor.

Council member **Gribi** made a motion to approve the first reading of Ordinance 2013-7 as amended and was seconded by Council member **Schaub**. All were in favor.

COUNCIL MEMBER COMMENTS

Council member **Bowman** thanked the Finance Committee for all their work on the Ordinances and Resolutions that were brought to Council.

Council member **Pierce** thanked Mike Schaub for his input.

Council member **Gribi** invited everyone to the unveiling of the Diorama at the Visitor Center on Saturday April 27, 3013.

Executive Session to discuss legal risk of a proposed action- 15 minutes

In addition to Council members, Town Administrator and Town Treasurer the Executive Session was attended by the Police and Fire Chiefs.

ADJOURNMENT

Council member **Gribi** moved to adjourn and was seconded by Council Member **Pierce**. All were in favor. Mayor Pro Tem **Valentine** adjourned the meeting at 8:26 PM.

Raymond Harper, Mayor

ATTEST:

Kathy Linnemeyer, Town Clerk