

Town of Eatonville
Building Dept.
Tim Lincoln, Building Official
Kerri Murphy, Permits/Planning



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Plan Submittal Checklist for Single Family Residence

- 3 (three) copies of site plan, drawn to scale on 8 1/2"X11" paper. Details to include: setbacks,, easements, other structures & features, adjacent right-of-ways, drive access, septic and/or utility lines, and contours of slopes over 15% grade at 2 foot intervals.
- 3 (three) copies of the Stormwater Mgmt./Erosion Control Plan drawn to scale with a description of the project, including area to be graded, filled, excavated, cleared or ditched, amounts of fill, heights of cuts and slopes, type of material imported and any impervious surfaces to be created. The plot plan must show the drainage of the site and all proposed erosion and sediment controls to be used during the entire development process. Please show methods, i.e.: silt fencing, fabric ground cover, silt pond, vegetative buffer, etc.
- 3 (three) copies of all other information included in plans (i.e.: structural detail drawings, structural engineering)
 - Foundation Plan: footing size, wall height, section & reinforcing. Provide design calculations for basement walls that are not supported by concrete cross walls spaced per table 404.lb.
 - Floor plan with room use identified.
 - Floor framing plan for each room (post & beam or joist w/size & spacing)
 - Window & door sizes, header sizes, U-values
 - Ceiling/roof framing plan or truss layout w/reactions from truss manufacturer.
 - Complete building sections – special sections (show floor, wall & ceiling height, insulation R-value of floors, walls & ceilings. Show sections through stairs –headroom)
 - Construction details (i.e. structural members, insulation. Sheathing, siding, roofing, bracing dimensions, etc.)
 - Truss layout with hanger and reactions for girder/carrier trusses. Truss drawings for TJI's or BCI's.
 - Exterior porches & decks (resistance to decay including support footings)
 - Special equipment (fireplace, wood-stove, hydro-massage tub, etc.)
 - Location of all smoke detectors
 - Handrail/guardrail details for stairs, landings, decks
- Energy Work Sheet
- Engineering for special conditions:
 - ___ Basement & retaining walls 4 feet and higher
 - ___ Beams supporting combined roof & floor loads
 - ___ Beams supporting other beams or girder trusses
 - ___ Shear walls where bracing not provided as required.