

PROPERTY INFORMATION

DATE _____

Assessor's Parcel ID # _____ **PERMIT** _____

Location Address of Sign: _____ Bldg: _____

City/Town : _____ State: _____ Zip Code: _____ Zoning _____

Is this address part of an established commercial development? If yes, name: _____

Is this a new building or development? _____

PROPOSED SIGNAGE

SIGN # 1

SIGN # 2

SIGN # 3

Type of Sign (wall, pole, etc.) _____

Sq. Ft. of Identification Signage _____

Sq. Ft. of Sign Structure _____

Sign Height _____

Single or Double Face Sign _____

Entire Sign Message _____

PEOPLE AND FIRMS INVOLVED IN PROJECT:

Applicant and / or Tenant Name: _____

Mailing Address: _____ City: _____ Zip: _____

Phone: _____ Cell: _____ Fax: _____

Property Owner _____ Phone: _____

Mailing Address _____ City _____ Zip _____

Phone: _____ Cell: _____ Fax: _____

Contact Person: _____ Phone: _____

Mailing Address _____ City _____ Zip _____

Phone: _____ Cell: _____ Fax: _____

Sign Contractor _____ Phone: _____

Mailing Address _____ City _____ Zip _____

Phone: _____ Cell: _____ Fax: _____

LICENSE # _____ **EXP:** _____ **COPY PROVIDED** _____

<u>EXISTING SIGNAGE ON LOT</u>	SIGN # 1	SIGN # 2	SIGN # 3
Type of Sign (wall, pole, etc.)	_____	_____	_____
Sq. Ft. of Identification Signage	_____	_____	_____
Sq. Ft. of Sign Structure	_____	_____	_____
Sign Height	_____	_____	_____
Single or Double Face Sign	_____	_____	_____
Entire Sign Message	_____	_____	_____
TENANT NAME: _____			Suite/Unit # _____

<u>EXISTING SIGNAGE ON LOT</u>	SIGN # 1	SIGN # 2	SIGN # 3
Type of Sign (wall, pole, etc.)	_____	_____	_____
Sq. Ft. of Identification Signage	_____	_____	_____
Sq. Ft. of Sign Structure	_____	_____	_____
Sign Height	_____	_____	_____
Single or Double Face Sign	_____	_____	_____
Entire Sign Message	_____	_____	_____
TENANT NAME: _____		Date: _____	Suite/Unit # _____

I certify, to the best of my knowledge, this application accurately documents all existing signage on the lot and the signage now proposed meets with my approval.

Applicant Signature: _____ **Date:** _____

Property Owner or Landlord Signature: _____ **Date:** _____

The following items must accompany this application when applying for a freestanding, projecting, wall, roof, awning, marquee, bulletin boards, and other permanent fixed sign structures in order for the application to be reviewed by town officials:

- A dimensional drawing of the sign being proposed. The drawing must include sign lettering and logo dimensions and overall sign dimensions.
- A site plan showing where on the site each sign is being proposed and the orientation of the sign.
- A drawing or photo showing the location and design of the sign relative to the building to which it is associated including the height and width of all building faces.

Please make sure that your sign proposal meets the requirement of EMC Chapter 18.06 including the design guideline contained in 18.06.090 EMC prior to submitting your application.