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January 10, 2019

Mike Schaub, Mayor
City of Eatonville
Box 309
Eatonville WA 98328

Dear Mayor Schaub:

Re: Title VI Annual Report

The Washington State Department of Transportation (WSDOT) conditionally approves the city's Title VI annual report for 2018. It should be available to the public and may be posted on your website. The CY2019 report is due **March 1, 2020**.

Registration for Title VI training in early 2018 is through Local Programs' LTAP web page. A condition of approval is Eatonville send the Title VI coordinator and/or Public Works manager to WSDOT training.

As WSDOT reviewed the report for its adherence with Title VI of the Civil Rights Act of 1964 and related federal regulations, the following comments are on the report as submitted.

- No demographic information was included in the report.
- The report failed to include the specifics requested about contractor and consultant contracts
- A response indicated the City didn't think projects required contract compliance
- Additional comments/suggestions are in the email.

Guidelines for the completion of the Annual Accomplishment and Update Report are in WSDOT's [Local Agency Guidelines \(LAG\) Manual, Chapter 28](#). Compliance with Title VI is required of all federal aid recipients.

WSDOT is committed to providing any assistance as you implement your Title VI Plan. If you have questions concerning your Title VI Program, please contact me at 206-440-4778, or email TitleVI@wsdot.wa.gov.

Sincerely,

Gretchen Gleue, Title VI Program Specialist
Office of Equal Opportunity

Enclosures