

**RESOLUTION 2019-I**

**A RESOLUTION OF THE TOWN OF EATONVILLE, WASHINGTON,  
AUTHORIZING THE EXECUTION OF A MEMBERSHIP AGREEMENT  
WITH ASSOCIATION OF WASHINGTON CITIES (AWC) GIS  
CONSORTIUM PROGRAM**

**WHEREAS**, the Town of Eatonville is in need of GIS services to map electric, water, sewer and storm drain lines in Eatonville; and

**WHEREAS**, AWC offers member jurisdictions the ability to have professional GIS services provided at the applicable member rate through the GIS Consortium Program; and

**WHEREAS**, GIS services will preserve institutional knowledge, improve access to critical data, increase efficiencies, reduce costs and improve asset management; and

**WHEREAS**, the 2019 Budget, as approved by the Town Council, includes funds budgeted for Tier 4, which will include 220 consulting hours; and

**WHEREAS**, the Finance/Legislative Committee has met and reviewed the GIS Participation Agreement; now, therefore,

**THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, WASHINGTON,  
HEREBY RESOLVES AS FOLLOWS:**

**THAT:** The Mayor is authorized to execute on behalf of the Town the attached Participation Agreement and Enrollment Application with AWC for the GIS Consortium Program.

PASSED by the Town Council of Town of Eatonville and attested by the Town Clerk in authentication of such passage this 11<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Mike Schaub, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Linnemeyer, Town Clerk

Association of Washington Cities  
Geographic Information Systems (GIS) Consortium Program

**Participation Agreement and Enrollment Application**

As a member in good standing with the Association of Washington Cities

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**Member name**

Enrolls by this agreement as a member in the Association of Washington Cities (AWC) Geographic Information Systems (GIS) Consortium Program to provide opportunities to access GIS services through the consortium.

The program offers AWC member jurisdictions the ability to have professional GIS services provided at the applicable member rate through the GIS Consortium Program.

**1. Administration & Management of the Program**

AWC is responsible for the day-to-day operation of the GIS Consortium Program, which includes:

- A. Assisting program participants in assessing GIS needs and providing GIS database access and views;
- B. Assisting program participants in using basic GIS data services and views;
- C. Providing access to tiered levels of membership services to members at negotiated rates through a GIS consultant partner as determined by AWC, including, but not limited to:
  - GIS needs assessments;
  - development, aggregation, or maintenance of GIS data;
  - access to online GIS views and data; and
  - a specified number of hours of GIS consulting services.
- D. Providing program information.

**2. Governance of AWC GIS Consortium**

- A. AWC's Chief Executive Officer (CEO) directs the operations of the AWC-GIS Consortium Program.
- B. The Technical Users committee, a committee composed of representatives of no more than five (5) member cities/towns, appointed by the CEO, advises AWC on operational issues including contract terms, allocation of resources to consortium members, program enhancements, conditions for continued participation and other issues. This committee meets at least once per year.

**3. Member agrees to:**

- A. Remain a member of the AWC GIS Consortium Program through the annual term of this agreement.
- B. Maintain membership in the Association of Washington Cities through the year for each year of participation.
- C. Pay an annual administrative service fee to be a member of the AWC GIS Consortium Program, such fees to be determined by AWC, and periodically adjusted as provided on the current rate schedule
- D. Pay a program service fee for each year of participation as determined by AWC for the program year for the Tier level the member selects, as provided on the rate schedule.
- E. Pay additional fees, under the terms provided by the program, for additional consulting services requested for work that exceeds the applicable tier level consulting hours originally selected. Additional consulting services shall be requested in a work order approved both by AWC and the GIS consultant partner, and the hourly rate and administrative fee will be as listed on the current rate schedule. The Member is responsible for tracking consulting hours.
- F. Provide notification no less than 30 days before the end of the term if the member wishes to terminate the automatic renewal of the agreement.
- G. Termination from the program for non-payment of annual administrative service fee and program service fees.
- H. Work with the GIS consultant partner on development of the work order and review by the GIS consultant partner and AWC prior to work beginning.

- I. Commence work only after a needs assessment is complete, unless agreed to in writing by the GIS consultant partner. Be responsible for completion of the work order with the GIS consultant partner and managing use of GIS consultant partner hours. The work order may reflect work beyond the current program year if agreed by the GIS consultant partner and the work is initiated in the current program year. A maximum of 40 consulting hours may rollover to the following program year if all work is not completed within the term of this agreement. Members whose active membership in the consortium has lapsed have a maximum of six (6) months to utilize any remaining consulting hours.
- J. Unless otherwise agreed by the GIS consultant partner, Tier 2, 3, and 4 members agree to be responsible for maintaining or updating their online viewer and portal, as applicable, after initial development by the GIS consultant partner.

**4. Indemnification/Liability**

Each party shall indemnify and hold harmless the other and its directors, officers, employees, agents, parents, subsidiaries, successors and assigns from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages, and expenses (including reasonable attorney's fees) arising out of or resulting from, in whole or part, the acts or omissions of the indemnifying party, its employees, agents or contractors and the indemnifying party's affiliated companies and their employees, agents or contractors.

**6. Assignment**

This agreement shall not be assignable by either party without prior written consent of the other party.

**7. Term of Agreement**

The term of this agreement is effective on \_\_\_\_\_, 20\_\_, for a one-year term, renewing annually each subsequent year upon payment of the annual administrative service fee and appropriate GIS program service fees, unless the AWC GIS Consortium Program is notified in writing no less than thirty days prior to the start of the annual renewal date for the membership year that the program member is terminating the agreement.

**8. Selection of Tier**

Member agrees to join the GIS Consortium Program at the Tier selected below:

- Tier 1     
  Tier 2     
  Tier 3     
  Tier 4

**Authorized by Program Member:**

Mike Schaub  
 (Printed Name)

\_\_\_\_\_  
 (Signature)

Eatonville,  
 (City/Town Applicant)

Mayor  
 (Title)

PO Box 309  
 (Address/Street)

\_\_\_\_\_  
 (Date)

**Authorized by AWC GIS Consortium Program:**

Peter King

\_\_\_\_\_  
 (Signature)

CEO

\_\_\_\_\_  
 (Date)

# Membership

The GIS Consortium's flexible structure allows you to purchase just the right amount of GIS services. Each service tier comes with a free rapid GIS needs assessment and a set amount of affordable consulting hours you can use to implement the custom GIS solutions you need. Higher tiers include additional features that help you take full advantage of GIS.

To join the GIS Consortium, choose the service tier that best suits your needs, fill out our participation agreement and enrollment application (download here), and email a signed copy to [andym@awcnet.org](mailto:andym@awcnet.org). Not a city? Click here for more details.

	Fee*	Consulting hours	Free rapid needs assessment	Online data viewer**	Open Data Portal**
Tier 1	\$2,500	20	✓		
Tier 2	\$5,500	45	✓	✓	
Tier 3	\$11,000	100	✓	✓	✓
Tier 4	\$22,000	220	✓	✓	✓

\*GIS consortium members also agree to pay an annual base service fee of \$200 for Tier 1 and 2, and \$400 for Tier 3 and 4.

\*\*City must have a pre-existing ArcGIS Online account (ArcGIS Online is included with a standard Esri subscription).