

TOWN OF EATONVILLE

POSITION DESCRIPTION

POSITION: Water and Wastewater Treatment Plant Operator Trainee

REPORTS TO: Water/Wastewater Superintendent

WAGES: Range 16 \$3979-\$4551 monthly (2019 Rate)

DEPARTMENT: Public Works

POSITION PURPOSE:

- Under the direction of an assigned supervisor, operates the water filtration plant and performs a variety of Water, Wastewater, Street and Storm maintenance work.
- This job classification performs a variety of tasks associated with the water filtration plant and the Wastewater plant including day to day operation and testing and also performs routine maintenance for streets, sidewalks, water wastewater and storm drain maintenance.

JOB DUTIES AND RESPONSIBILITIES:

- Assists in the daily operation and maintenance of a Water Filtration Plant and Wastewater Plant.
- Duties include daily pump inspection, setting and operation of reservoir levels, pump performance, water quality testing and reporting and overall system functions.
- Perform under supervision maintenance of retention/detention ponds, clean and repair catch basins and storm drain collection system.
- Assist in a variety of routine repair, testing of water and wastewater quality, routine reports and the overall maintenance and cleaning of water and wastewater distribution system.
- Assists in performing a variety of street repairs including patching, crack filling, sidewalk maintenance, inventory, pavement rating and litter collection.
- Assist in the parks as needed.
- Inspect and notify appropriate personnel of safety hazards and repair needs.
- Operate and maintain a variety of maintenance equipment and tools, including backhoe, tractor, dump truck, street sweeper and small power tools.
- Spray sidewalks areas with herbicides according to established procedures. Be able to obtain a valid applicators license.
- Perform minor and preventive maintenance and repair work on equipment and facilities: assist with other maintenance work as assigned including striping.
- Perform seasonal grounds maintenance activities, including snow and ice removal. Assist in winterizing irrigation systems as directed.

KNOWLEDGE AND ABILITIES:

- Principles, practices, materials and operating procedures pertinent to the operation of an activated sludge waste water treatment facility.
- Methods, tools and materials used in water treatment, distribution, wastewater collection and treatment. Must have knowledge of storm water systems and storm water treatment and controls.
- Health and safety hazards connected with sewage treatment facility operation and the necessary safety and health precautions.
- Laboratory testing and waste water sampling techniques.

- Operation and maintenance of hand and power tools and equipment used in street, water, wastewater, and storm water maintenance. Proper methods of storing materials and supplies.
- Knowledge and practice of health and safety regulations.

ABILITY TO:

- Communicate technical information in a clear and concise manner, either personally, via CMMS, e-mail, telephone or radio.
- Work in a safe manner at all times by acquiring and maintaining thorough knowledge of all aspects of plant operation and by observing safe work practices.
- Operate a variety of facility pumping, treatment and control equipment.
- Analyze and act on a variety of data and instrument readings.
- Climb ladders, sufficient mobility to perform duties in small spaces by crouching, stooping or kneeling and physical ability to perform task requiring physical strength and finger dexterity.

EDUCATION AND EXPERIENCE:

Must possess a High School Diploma or GED and prefer one year experience in a Public Works Department.

LICENSES AND OTHER REQUIREMENT:

- Obtain a Washington Department of Health Group 1 Water Treatment Plant Certification within 24 months of hire.
- Obtain a Washington Department of Ecology Wastewater Treatment Plant Group 1 Certification within 12 months of hire.
- A Washington State driver license with Class B CDL
- Must acquire First Aid, Flaggers and CPR cards within one year.

WORKING CONDITIONS:

- Candidate must be able to work as a team member and unsupervised. Working in inclement weather conditions. Must be able to handle stressful working environments, adverse conditions, and noisy environments. Candidate may be exposed to long periods of standing, sitting, climbing, heavy lifting, shoveling, and general labor conditions.

PHYSICAL ABILITY

- Lifting heavy objects: dexterity of hands and finger to operate a variety of specialized grounds equipment, power and hand tools: reaching overhead, above the shoulders and horizontally.

HAZARDS:

- Exposure to adverse hazard materials associated with water and wastewater treatment facilities.

TO APPLY: Submit application, resume and cover letter of introduction to:

**Town of Eatonville
PO Box 390
Eatonville, WA 98328**