



**Town of Eatonville**  
**PLANNING COMMISSION MINUTES**  
*Monday, September 3rd, 2019*  
**Community Center, 305 Center Street West**

**CALL TO ORDER** – Chairperson Justice called the meeting to order at 7:00 p.m.

**ROLL CALL** - Present: Commissioners Justice, Adams and Knick.  
Excused: Commissioners Marcellino and Miller.

**STAFF PRESENT:** Mayor Schaub, Abby Gribi, Scott Clark, and Teri Svedahl.

**OPENING CEREMONIES** – Chair Justice led the Pledge of Allegiance.

**APPROVAL OF AGENDA** - Commissioner Adams made a motion to approve the Agenda. The motion to approve was seconded by Commissioner Knick. AIF.

**APPROVAL OF MINUTES** – Commissioner Adams made a motion to approve the minutes of August 5th, 2019. The motion to approve was seconded by Commissioner Knick. AIF.  
Commissioner Adams made a motion to approve the minutes of August 19<sup>th</sup>, 2019. The motion to approve was seconded by Commissioner Knick. AIF.

**COMMUNICATIONS AND ANNOUNCEMENTS -**

From Public: None

From Commissioners: None

**OLD BUSINESS: Public Hearing for the Shoreline Master Plan**  
**(Previously, the Commissioners were given an update and overview of the SMP at the May 6<sup>th</sup> meeting)**

**Scott Clark, Town Planner**, began the meeting with a brief overview regarding the purpose of the Shoreline Master Plan (SMP); the SMP is The Town’s regulated uses and activities within the designated shoreline environment. The shoreline environment is generally anything within 200ft of waterways, wetlands, and flood plain areas.

Mr. Clark clarified this is a state-required review, and it is intended to keep the Town’s master plan current with amendments to state laws, rules and changes in local plans and regulations. Mr. Clark also gave an overview of the timeline with the SEPA DNS being issued on July 1<sup>st</sup>, 2019, with comments due by August 1<sup>st</sup>, 2019 – no comments were received. Agency and public notice were provided for tonight’s Public Hearing and the comment period for the Public Hearing ended with tonight’s Planning Commission Public Hearing.

The Commissioners were provided with the materials for review; The Town’s Shoreline Mater Program document is what was provided to Department of Ecology for review. The Department of Ecology Periodic Checklist was their response to the Town’s SMP document and identifies the changes to the rules and regulations that have taken place over the years. It provides the town an opportunity for review and to propose an action to adopt the required or recommended changes.

Scott Clark explained the individual comments that came back from the DOE and what the comments were referencing or commenting on specific to the Town’s SMP.

**Chair Justice** opened the Public hearing at 7:14 pm

There was a clarification request regarding the Ohop Lake. It was clarified that Ohop *Creek* – not Ohop Lake - is part of the affected area of the SMP.

There were no further comments.

**Chair Justice** closed the Public meeting at 7:15pm

Commissioners discussed the documents presented and asked clarifying questions regarding the documents as well as how often the SMP is required to be updated and, going forward from tonight, when the next review will be expected. It was also confirmed that tonight's Public Hearing is intended for the Planning Commission to not only review the Town's document in conjunction with the DOE recommended or required changes, but to also receive input from citizens' and ultimately pass a decision forward for the proposal.

Commissioner Knick made a motion to accept the proposed changes and forward to Council for final adoption. Commissioner Adams seconded the motion to accept and forward. AIF.

Wrap up: Recommendation to accept the proposed changes and forward to Council for final adoption:

**Chairperson Justice** adjourned the meeting at 7:22 p.m.

**Comments from staff and commissioners** – Commissioner Adams thanked everyone coming out and for another great meeting

**Next meeting will be October 7th, 2019 –**

---

**Chairperson Justice**

---

**Martin Miller - Secretary**

**ATTEST:**

---

**Recording Secretary, Teri Svedahl**