

**RESOLUTION 2020-E**

**A RESOLUTION OF THE EATONVILLE TOWN COUNCIL AUTHORIZING  
THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING  
WITH WASHINGTON STATE DEPARTMENT OF CORRECTIONS**

**WHEREAS**, the Town of Eatonville will enter into a Memorandum of Understanding with the Washington State Department of Corrections allowing occasional usage of building space in the Town Hall, and;

**WHEREAS**, the Washington State Department of Corrections agrees to pay the Town of Eatonville \$100.00 per month for use of the space, and;

**WHEREAS**, the Memorandum of Understanding will be in effect upon signature and run for a term of two (2) years; now, therefore,

**THE TOWN COUNCIL OF THE TOWN OF EATONVILLE,  
WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

**THAT:** the Town Council authorizes the Mayor to enter into a Memorandum of Understanding with the Washington State Department of Corrections for the purposes of occasional usage of building space.

**PASSED** by the Council of the Town of Eatonville at a regular meeting this 10<sup>th</sup> day of February 2020.

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Mike Schaub, Mayor

ATTEST:

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Miranda Doll, Town Clerk

# Memorandum of Understanding

This memorandum of understanding is between the Town of Eatonville and the Washington Department of Correction (DOC), office of Correctional Operations (OCO).

- **Premises**

The Town of Eatonville allows DOC/OCO occasional usage of building space in the Town of Eatonville, currently located at 201 Center Street W, Eatonville, WA 98328, also known as Eatonville Town Hall.

- **Purpose**

The purpose of the Memorandum is to undertake a joint Neighborhood Corrections Partnership to coordinate efforts between DOC/OCO and the Town of Eatonville. To allow use of the Town of Eatonville facility as an Alternate Reporting Center, which will allow sharing of information familiarization between the Town of Eatonville Police Officers and Reserve Officers with the offenders being supervised in their area of operation. To work together for a safer and more crime free community.

- The premises at the Town of Eatonville may be used as an alternate reporting site for DOC/OCO Community Corrections Officers to interview and handle reporting of offenders as well as, when appropriate arrest, detain, and arrange for transport of offenders under active DOC supervision.
- Community Corrections Officer assigned when applicable will schedule with the Town of Eatonville those days for the use of the facility and report to the Town Staff any scheduled use in advance when known. CCOs agree not occupy the facility more than seven (7) days per calendar month.
- DOC/OCO shall not allow any undue noise or cause interference in the normal operations. DOC/OCO shall not use the premises for any illegal purposes.
- Community Corrections Officer may share information about criminal activity with approved units of the Eatonville PD and other members of DOC. Neither DOC nor Eatonville Police Officers may act as an agent of the other.
- DOC/OCO shall comply with all applicable federal, state and local laws, regulations and executive orders related to the use of the facility.

- **Term**

This memorandum shall begin upon signature by both parties and run for a term of two (2) years, unless terminated earlier. Either party may modify or terminate this memorandum. The arrangement is at the pleasure of the Town of Eatonville and may be modified or terminated with a 30 day notice to the Community Corrections Supervisor.

- **Insurance**

The State of Washington and its agencies, including DOC/OCO are self-insured except as outlined in the Revised Code of Washington. This memorandum is excluded from the statutory exceptions, and therefore, Town of Eatonville accepts DOC/OCO as self-insured and shall not require general liability and property damage insurance. DOC will provide the Town with proof of its self-insurance coverage.

- **Utilities**

The Department of Corrections has agreed to pay \$100 per month to the Town of Eatonville to assist in covering the costs of the utility services to the premises. Community Corrections Officers may be

allowed to use toilet facilities, water, and electricity for the operations of laptop computers and cell phone charger.

- **Maintenance**

DOC/OCO officers shall preserve the good repair, order and condition of the facility.

- **Supplies**

DOC/OCO officers will provide all necessary supplies for their own operational needs.

- **Construction**

DOC/OCO shall not construct or cause to be constructed, improvements of the facility, without the prior approval of the Town of Eatonville.

- **Indemnity**

Each agency will be responsible for the acts of its own employees while acting within the scope of their employment. The Town of Eatonville shall not be responsible for the actions of DOC employees and the DOC shall not be responsible for the actions of the Town of Eatonville employees. Neither agency nor its employees shall be liable to the other agency or its employees for actions or inactions of an employee that are arguably in compliance with their agency's policies and directions of their supervisors.

SIGNED IN PIERCE COUNTY, WASHINGTON

**Town of Eatonville**

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

**State of Washington**

**Office of Correctional Operations**

**Department of Corrections**

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_