



Town of Eatonville
Planning Commission Meeting Minutes
Tuesday January 21, 2020
Community Center, 305 Center Street West

CALL TO ORDER – Commissioner Adams called the meeting to order at 7:00 p.m.

ROLL CALL - Present: Commissioners Adams, Knick and Baublits, Commissioner Justice is excused.

STAFF PRESENT: Mayor Schaub, Abby Gribi, Scott Clark, and Johnnie Newell.

OPENING CEREMONIES – Commissioner Adams led the Pledge of Allegiance.

APPROVAL OF AGENDA - Commissioner Adams requests a motion to approve the Agenda
Commissioner Baublits made a motion to approve seconded by Commissioner Knick motion passed 3-0.

APPROVAL OF MINUTES – Commissioner Adams requests a motion to approve the minutes of December 16, 2019. Commissioner Baublits makes a motion to approve seconded by Commissioner Knick motion passed 3-0.

COMMUNICATIONS AND ANNOUNCEMENTS -

From Public: None

From Commissioners:

Commissioner Baublits asks for a synopsis of what is currently happening in the city and how it relates to the Planning Commission. Discussion ensues Town Planner Scott Clark addresses future projects such as David Baublits's Variance and Emily McFadden's Gypsy Wagon Conditional Use Permit and how they will be coming before the Board of Adjustment soon.

NEW BUSINESS:

Election of Commissioners;

Administrator Abby Gribi explained the process of voting for new Commissioners and what each Commissioner's positions responsibility are for Chair, Co-Chair and Secretary. Commissioner Baublits volunteers to take the Secretary position and states the names of the Commissioners who are volunteering for Chair Shelly Knick and Co-Chair Daniel Adams. Commissioner Adams makes a motion to vote in those positions seconded by Commissioner Knick motion passed 3-0.

The Newly elected Commissioners are as follows:

Chair: Shelly Knick
Co-Chair: Daniel Adams
Secretary: David Baublits

Planning Commission resumes:

STUDY SESSION:

Continued review of Design Guidelines, Commercial and Multifamily, EMC 19.03

Scott Clark and Abby Gribi lead the Commission in study of the Design elements for sites geared towards pedestrians;

Discussion about sidewalks, trees and streets types, references to table 1 of diagram placing trees, plants every thirty (30) feet. Commissioners discuss whose responsibility it is to care for the trees. More discussion about requirement of trees and/or shrubs every thirty (30) foot. More discussion about Residential Landscape Streets. Under the current code the whole town is expected to have trees, discussion ensues about the different types of trees as well as width of sidewalks. Scott points out the diagram that details the different sizes of sidewalks in the code. Discussion about Commerce, Business Success, Maintenance, cost issues. Discussion ensued about different standard for public works.

Chairperson Knick voices her concerns about parking, Mayor Schaub suggests looking at Right of Way widths in that corridor. Administrator Gribi addresses Gant Funding, path options rather than curb and gutter and the possibility of creating Electrical Charging Stations to create revenue for the town.

Comments from staff and commissioners:

Chair Knick adjourned the meeting at 8:35 p.m.

Next Meeting: TBD

Chairperson Knick

Baublits- Secretary

ATTEST:

Recording Technician, Ms. Johnnie Newell