



EATONVILLE

POLICE DEPARTMENT- CHIEF BRIAN WITT

M E M O R A N D U M

DATE: 1/3/2018
TO: MAYOR SCHAUB AND TOWN COUNCIL
RE: EATONVILLE POLICE DEPARTMENT'S
DECEMBER 2017 REPORT

Community Support

- All Town residents can now apply for and receive their State of Washington Concealed Pistol License or Pistol Transfers through the Eatonville Police Department. If interested, contact Gaille at the Police Department on Tuesdays and Wednesdays between 9:00 am and 4:00 pm. For full details and costs, please refer to the Town of Eatonville website or Facebook page for the two page fact sheet.
 - Please refer to the calls for service summary for number issued.
- Vacation checks can be requested by contacting Gaille or any officer and filling out the request form.

Public Safety Committee Requests

I mentioned at our last Public Safety meeting that I thought there has been an increase in the number of reports generated by our department. I have asked our Officers to document everything from suspicious circumstances and petty crimes to those crimes or calls that are obviously reportable. I was surprised to see that the number of reports written in town had actually decreased from last year but are up considerably from years past. I have compiled some end of the year statistics and listed them below.

Recent Events

The Christmas parade was covered in last month's report.

Training

I will be scheduling our mandatory training as soon as the County publishes its training calendar.

I would like to see that all of our Officers receive refresher training on incident command/incident response in 2018.

We will have at least one more Eatonville Officer attend the 40 hour Crisis Intervention Training class in 2018. This will bring us in line with the state's recommendation.

Management Activities

- Officer McGuire has been working hard on our transition to the Lexipol Policy manual. This policy manual will be updated automatically as case law changes. The Lexipol Company will keep the department abreast of these requirements and recommend changes when necessary. This process will ensure that our department is meeting local, state, and federal standards. This initial manual may take several months to complete. I will update the mayor and council when the policy manual is completed.
- Our second 2017 Ford Utility Interceptor is now in service. 3 of our 4 cars are now under factory warranty. The 4th car is 9 years old and has approximately 70,000 miles on it. I am looking forward to placing that car in reserve when our 2018 arrives next summer/fall. We should realize a substantial decrease in fuel and maintenance costs this year.
- All EPD Officers now have Automatic External Defibrillators in their cars.
- Review of Town Codes and enforcement procedures is ongoing.

2017 Year End Statistics

487 Reports Written
111 Arrest Reports
326 Traffic Stops
122 calls at Eatonville Schools
54 Domestic Violence or Assault Calls
55 Vandalism, Trespass, or Juvenile calls
36 Animal Related Complaints
33 Thefts
18 Burglaries
20 Motor Vehicle Collisions
86 Concealed Pistol Licenses and 29 Pistol Transfer Applications

Significant Cases/Issues

There was a recent burglary at Bertoglio's Pizza that generated quite a bit of interest on social media. Inquiries were even made to my office by KIRO and KCPQ news. One suspect was arrested by Officer Wade immediately following the burglary and the other was arrested by EPD and PCSD as he ran from his house this morning (01/03). Both were booked into Reman Hall on felony charges. I appreciate those that contacted me by phone and e-mail as to the second suspect's whereabouts. This is the third time the troubled juvenile has been arrested for burglaries in town in the past year. He is one of the group of juveniles that I have mentioned in recent reports. It is my hope that the Juvenile Courts will hold him accountable.

Pierce County has a new **Mobile Community Intervention Response Team** (MCIRT) that is primarily based in the Parkland Spanaway area. Their focus is on those people that frequently call for help that suffer from mental illness. An Eatonville resident called the communications center several times in the past year and was recorded as having 18 complaints in December alone. One such complaint can refer to several calls received at the South Sound Dispatch center in a given day. This person has also called my office as many as 10 times a day. I have asked the MCIRT to help us find this lady the resources that she so desperately needs.

December, 2017	
Dispatched Calls	140 (approx.)
Traffic Stops	26
Total Calls (all sources)	177
Reports Generated	27
Community Service (Security check/Spec. emphasis)	68
Animal Control	0
Code Enforcement	0
Traffic Infractions	2
Criminal Citations	4
Traffic Accident Reports	2
Misdemeanor Arrests	4
Felony Arrests	0
PCSD 911 After Hours Contract Dispatched Calls – Billed	December 2016: 5 January 2017: 5 February 2017: 5 March 2017: 4 April 2017: 3 May 2017: 16 June 2017: 13 July 2017: 10 August 2017: 0 September 2017: 6 October 2017: 3 November 2017: 4 December 2017: 4
Concealed Pistol License (CPL) and Pistol Transfer Authorizations (PTA) Issued	December 2016: 5 CPL / 4 PTA January 2017: 8 CPL / 4 PTA February 2017: 8 CPL / 5 PTA March, 2017: 3CPL /1 PTA April 2017: 13 CPL/3PTA May 2017: 9 CPL/1 PTA June 2017: 6 PTA July 2017: 6 CPL /1 PTA August 2017: 6 CPL /1 PTA September 2017: 4 CPL/2 PTA October 2017: 12 CPL/2 PTA November 2017: 5 CPL / 0 PTA December 2017: 6 CPL/3 PTA
Public Disclosure requests	May 2017: 2 to SS911 June 2017: 2 to SS911 July 2017: 2 internal / 2 SS911 August 2017: 2 to SS911 September 2017: 4 to SS911 October 2017: 2 to SS911 November 2017: 3 December 2017: 2



South Pierce Fire & Rescue 17

Town of Eatonville Report



Date: January 3, 2018
To: The Town of Eatonville Council
From: Samuel Yount – Assistant Chief
Re: December 2017 report

Training

EMS Educational Topic

- Topic
Pediatric falls
- Skills
Paramedic-Pediatrics
EMT- Trauma Assessment

Town of Eatonville/District 43

- Transports 3
- Non-transports 2

Medic 84

- Transports 8
- Non-transports 4

Fire or Non-EMS related calls

- Fire 1
- Illegal burn 1
- Motor Vehicle Accident 2
- Service Call 4

Chief Galey will be at the meeting with additional information

Samuel Yount
Assistant Chief/MSO



COMMUNITY CENTER/GLACIER PARK/VISITOR CENTER REPORT December 2017

COMMUNITY CENTER

DATE	ACTIVITY	RENTAL FEE
12/01/17	Reservation	\$250
12/03/17	Reservation	\$200
12/04/17	Planning Commission	n/a
12/07/17	Eatonville Family Agency	n/a
12/11/17	Town Council	n/a
12/15/17	Youth Connection	n/a
12/12/17-12/24/17	Eatonville Family Agency	n/a
12/28/17	Eatonville Family Agency	n/a

GLACIER PARK

DATE	ACTIVITY	RENTAL FEE

VISITOR CENTER

DATE	ACTIVITY	RENTAL FEE
12/02/17	Chamber of Commerce	n/a
12/05/17	Public Safety Committee	n/a
12/14/17	Relay for Life	n/a
12/19/17	Finance Committee	n/a
12/19/17	Public Utilities Committee	n/a
12/21/17	Town of Eatonville	n/a
12/21/17	Chamber of Commerce	n/a
12/27/17	Parks and Recreation Committee	n/a

Eatonville Power & Light

Superintendent Dan Sharpe Linemen Nestor Sundita Jesse Carroll

DECEMBER 2017

Reconnect & Disconnect

Reconnect 7

Disconnect 8

Shut off 5

Power locates

Locates for Comcast

Locates home owners

Locates rainier connect

Parks

Picked up garbage

Clean parks

Power repairs and outages

Maintance on power lines around town

Replace meters

Trim trees

Repaired outages on Carter st, outage on Mashell ave.

Schedule outage on airport change over to new cable

Door hangers

Misc.

Safety meeting

Help water sewer streets

Banner up and down

Pulled meter for fire on mashell

Un hooked temp meter

Repaired lights in town hall

Building Department Activity 2017

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Totals
Plan Review	3	4	8	5		2	3	5	4	1	1	6	42
Set Backs	2	2	1			2	3	3	3	1			18
Foundation	6	2	1			5	8	6	6	2			37
Footing drains		1				3		2	2	5			13
Floor Framing	1				1	1	2	1	3	3		1	13
Shearwall	1	1					1	1	1			4	9
Sewer				1		7	1	4	4	8			25
Water						1	1	2	2	2			8
Storm						2	1	1	2	4	1		11
Framing	1	1	2	2	2			5	1	2		1	17
Plumbing	1		4	4	4	1	1	7	2	4			28
Mechanical	8	3		18	9	1	3	4	3	12	5		66
Insulation					1			1	1	1			4
Drywall				2	2			2	1		2		9
Patio										1			1
ReRoofs												21	
Final	1	2		1	1				3	2			10
Red Tags							1		1				2
OTHERS	10	12	14	10	8	11	14	20	15	10	20	15	159
TOTAL	34	28	30	43	30	36	39	64	54	58	29	48	493

Set up Counsel, Airpot commission & Planning meetings, Do repairs at Community Center
 Monthly inspection of Town fire extinguishers Begin Covering Building Inspection for City of Roy Meetings with Contractors Write Nuisance Letters Work up permits.

Permits	3	3	11	8	44	5	13	29	7	12	4	4	143
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To Do List for Water and Sewer

All Items

Not Dated

- 12-1-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-1-17 Clean sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-1-17 Work on WWTP SOP's.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-1-17 Put out barricades for parade.**
Priority: 1
Due Date: None
Category: Streets
- 12-1-17 Decorate truck for parade.**
Priority: 1
Due Date: None
Category: Streets
- 12-2-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-3-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-4-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-4-17 Work on lights in lab.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-4-17 Finish and mail water monthly SWTR.**
Priority: 1
Due Date: None
Category: Water
- 12-4-17 Help power crew.**
Priority: 1
Due Date: None
Category: Power and Light

- 12-4-17 Pick up barricades from parade.**
Priority: 1
Due Date: None
Category: Streets
- 12-5-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-5-17 Change out or replace all bad lights in blower room, chemical room, lab and basement at WWTP.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-5-17 CL2 SBR2 20 lbs.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-6-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-6-17 Try to remove graffiti around town.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-6-17 Get new airport signs ready.**
Priority: 1
Due Date: None
Category: Streets
- 12-6-17 Put down delcing salt in a couple slick areas.**
Priority: 1
Due Date: None
Category: Streets
- 12-7-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-7-17 Work on break down on salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-7-17 WWTP QA/QC testing.**
Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

- 12-7-17 Run 6 hour Standard Acid CIP clean on filter 2 at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-7-17 CIP on backwash skid.**
Priority: 1
Due Date: None
Category: Water
- 12-7-17 Put out salt by hand on slick areas around town.**
Priority: 1
Due Date: None
Category: Streets
- 12-8-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-8-17 Water QA/QC testing.**
Priority: 1
Due Date: None
Category: Water
- 12-8-17 Run 6 hour Standard Acid CIP on filter 1 at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-8-17 Check sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-9-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-10-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-11-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-11-17 Training at WWTP on BOD sampling issues.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-11-17 Work on salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-11-17 Pick up garbage.**
Priority: 1
Due Date: None
Category: Parks
- 12-12-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water
- 12-12-17 Finish repairing culvert and catch basin on Ohop Creek road.**
Priority: 1
Due Date: None
Category: Storm
- 12-13-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-13-17 Hose SBR's.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-13-17 Clean WTP chem room.**
Priority: 1
Due Date: None
Category: Water
- 12-13-17 Work on wiring issue with heater in WTP lab.**
Priority: 1
Due Date: None
Category: Water
- 12-14-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-14-17 Help power crew.**
Priority: 1
Due Date: None
Category: Power and Light
- 12-14-17 Training at WWTP lab on BOD technique.**
Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

12-15-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-15-17 Check lift stations.

Priority: 1
Due Date: None
Category: Wastewater

12-15-17 Start meter read.

Priority: 1
Due Date: None
Category: Water/Sewer

12-15-17 Clean shop office.

Priority: 1
Due Date: None
Category: Water/Sewer

12-16-17 Weekend plant testing.

Priority: 1
Due Date: None
Category: Water/Sewer

12-17-17 Weekend plant testing.

Priority: 1
Due Date: None
Category: Water/Sewer

12-18-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-18-17 Help power crew on outage.

Priority: 1
Due Date: None
Category: Power and Light

12-18-17 Fill pot holes around town.

Priority: 1
Due Date: None
Category: Streets

12-19-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-19-17 Put down road salt.

Priority: 1
Due Date: None
Category: Streets

12-19-17 Hose headworks.

Priority: 1
Due Date: None
Category: Wastewater

12-19-17 Rake and clean bar screen.

Priority: 1
Due Date: None
Category: Wastewater

12-19-17 Work on filter 2 at WTP.

Priority: 1
Due Date: None
Category: Water

12-20-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-20-17 Blow off irrigation sprinklers around town.

Priority: 1
Due Date: None
Category: Parks

12-21-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-21-17 Help power crew.

Priority: 1
Due Date: None
Category: Power and Light

12-21-17 Put out salt on roads.

Priority: 1
Due Date: None
Category: Streets

12-21-17 Work on salt spreader and plow.

Priority: 1
Due Date: None
Category: Streets

12-22-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-22-17 Check sewer lift stations.

Priority: 1
Due Date: None
Category: Wastewater

12-22-17 Water QA/QC testing.

Priority: 1
Due Date: None
Category: Water

12-22-17 Training on BOD at WWTP.

Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

- 12-23-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-24-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-24-17 Plow snow in night and put down salt.**
Priority: 1
Due Date: None
Category: Streets
- 12-25-17 Plant testing on holiday.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-25-17 Plow snow.**
Priority: 1
Due Date: None
Category: Streets
- 12-26-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-26-17 Investigate water leak on Center st.**
Priority: 1
Due Date: None
Category: Water
- 12-26-17 Check on small CL2 leak at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-26-17 Work on salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-27-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-27-17 Work on electrical issue with lab heater at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-27-17 Dig up and repair water line on Center St.**
Priority: 1
Due Date: None
Category: Water
- 12-27-17 Mechanic here to install new electric clutch on salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-28-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-28-17 Work on CL2 pipes at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-28-17 Fill pot holes in alleys.**
Priority: 1
Due Date: None
Category: Streets
- 12-28-17 Get quotes for new salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-28-17 Work on salt spreader chain.**
Priority: 1
Due Date: None
Category: Streets
- 12-29-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-29-17 Water QA/QC testing.**
Priority: 1
Due Date: None
Category: Water
- 12-29-17 Check sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-29-17 Check and clean plugged catch basins during rain storm.**
Priority: 1
Due Date: None
Category: Storm
- 12-29-17 Severe high flows at WWTP due to heavy rains. Plant in storm mode.**
Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

12-30-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-30-17 Pick up garbage and limbs blown on street from wind storm.

Priority: 1
Due Date: None
Category: Streets

12-31-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

To Do List for Water and Sewer

All Items

Not Dated

- 12-1-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-1-17 Clean sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-1-17 Work on WWTP SOP's.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-1-17 Put out barricades for parade.**
Priority: 1
Due Date: None
Category: Streets
- 12-1-17 Decorate truck for parade.**
Priority: 1
Due Date: None
Category: Streets
- 12-2-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-3-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-4-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-4-17 Work on lights in lab.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-4-17 Finish and mail water monthly SWTR.**
Priority: 1
Due Date: None
Category: Water
- 12-4-17 Help power crew.**
Priority: 1
Due Date: None
Category: Power and Light

- 12-4-17 Pick up barricades from parade.**
Priority: 1
Due Date: None
Category: Streets
- 12-5-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-5-17 Change out or replace all bad lights in blower room, chemical room, lab and basement at WWTP.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-5-17 CL2 SBR2 20 lbs.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-6-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-6-17 Try to remove graffiti around town.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-6-17 Get new airport signs ready.**
Priority: 1
Due Date: None
Category: Streets
- 12-6-17 Put down deicing salt in a couple slick areas.**
Priority: 1
Due Date: None
Category: Streets
- 12-7-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-7-17 Work on break down on salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-7-17 WWTP QA/QC testing.**
Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

- 12-7-17 Run 6 hour Standard Acid CIP clean on filter 2 at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-7-17 CIP on backwash skid.**
Priority: 1
Due Date: None
Category: Water
- 12-7-17 Put out salt by hand on slick areas around town.**
Priority: 1
Due Date: None
Category: Streets
- 12-8-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-8-17 Water QA/QC testing.**
Priority: 1
Due Date: None
Category: Water
- 12-8-17 Run 6 hour Standard Acid CIP on filter 1 at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-8-17 Check sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-9-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-10-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-11-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-11-17 Training at WWTP on BOD sampling issues.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-11-17 Work on salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-11-17 Pick up garbage.**
Priority: 1
Due Date: None
Category: Parks
- 12-12-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water
- 12-12-17 Finish repairing culvert and catch basin on Ohop Creek road.**
Priority: 1
Due Date: None
Category: Storm
- 12-13-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-13-17 Hose SBR's.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-13-17 Clean WTP chem room.**
Priority: 1
Due Date: None
Category: Water
- 12-13-17 Work on wiring issue with heater in WTP lab.**
Priority: 1
Due Date: None
Category: Water
- 12-14-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-14-17 Help power crew.**
Priority: 1
Due Date: None
Category: Power and Light
- 12-14-17 Training at WWTP lab on BOD technique.**
Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

12-15-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-15-17 Check lift stations.

Priority: 1
Due Date: None
Category: Wastewater

12-15-17 Start meter read.

Priority: 1
Due Date: None
Category: Water/Sewer

12-15-17 Clean shop office.

Priority: 1
Due Date: None
Category: Water/Sewer

12-16-17 Weekend plant testing.

Priority: 1
Due Date: None
Category: Water/Sewer

12-17-17 Weekend plant testing.

Priority: 1
Due Date: None
Category: Water/Sewer

12-18-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-18-17 Help power crew on outage.

Priority: 1
Due Date: None
Category: Power and Light

12-18-17 Fill pot holes around town.

Priority: 1
Due Date: None
Category: Streets

12-19-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-19-17 Put down road salt.

Priority: 1
Due Date: None
Category: Streets

12-19-17 Hose headworks.

Priority: 1
Due Date: None
Category: Wastewater

12-19-17 Rake and clean bar screen.

Priority: 1
Due Date: None
Category: Wastewater

12-19-17 Work on filter 2 at WTP.

Priority: 1
Due Date: None
Category: Water

12-20-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-20-17 Blow off irrigation sprinklers around town.

Priority: 1
Due Date: None
Category: Parks

12-21-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-21-17 Help power crew.

Priority: 1
Due Date: None
Category: Power and Light

12-21-17 Put out salt on roads.

Priority: 1
Due Date: None
Category: Streets

12-21-17 Work on salt spreader and plow.

Priority: 1
Due Date: None
Category: Streets

12-22-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-22-17 Check sewer lift stations.

Priority: 1
Due Date: None
Category: Wastewater

12-22-17 Water QA/QC testing.

Priority: 1
Due Date: None
Category: Water

12-22-17 Training on BOD at WWTP.

Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

- 12-23-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-24-17 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-24-17 Plow snow in night and put down salt.**
Priority: 1
Due Date: None
Category: Streets
- 12-25-17 Plant testing on holiday.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-25-17 Plow snow.**
Priority: 1
Due Date: None
Category: Streets
- 12-26-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-26-17 Investigate water leak on Center st.**
Priority: 1
Due Date: None
Category: Water
- 12-26-17 Check on small CL2 leak at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-26-17 Work on salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-27-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-27-17 Work on electrical issue with lab heater at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-27-17 Dig up and repair water line on Center St.**
Priority: 1
Due Date: None
Category: Water
- 12-27-17 Mechanic here to install new electric clutch on salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-28-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-28-17 Work on CL2 pipes at WTP.**
Priority: 1
Due Date: None
Category: Water
- 12-28-17 Fill pot holes in alleys.**
Priority: 1
Due Date: None
Category: Streets
- 12-28-17 Get quotes for new salt spreader.**
Priority: 1
Due Date: None
Category: Streets
- 12-28-17 Work on salt spreader chain.**
Priority: 1
Due Date: None
Category: Streets
- 12-29-17 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 12-29-17 Water QA/QC testing.**
Priority: 1
Due Date: None
Category: Water
- 12-29-17 Check sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater
- 12-29-17 Check and clean plugged catch basins during rain storm.**
Priority: 1
Due Date: None
Category: Storm
- 12-29-17 Severe high flows at WWTP due to heavy rains. Plant in storm mode.**
Priority: 1
Due Date: None
Category: Wastewater

To Do List for Water and Sewer

All Items

12-30-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

12-30-17 Pick up garbage and limbs blown on street from wind storm.

Priority: 1
Due Date: None
Category: Streets

12-31-17 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer