



# EATONVILLE

POLICE DEPARTMENT - CHIEF BRIAN WITT

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## M E M O R A N D U M

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**DATE:** 8/9/2017  
**TO:** MAYOR SCHAUB AND TOWN COUNCIL  
**RE:** EATONVILLE POLICE DEPARTMENT'S  
JULY 2017 REPORT

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### ***Community Support***

- All Town residents can now apply for and receive their State of Washington Concealed Pistol License or Pistol Transfers through the Eatonville Police Department. If interested, contact Gaille at the Police Department on Tuesdays and Wednesdays between 9:00 am and 4:00 pm. For full details and costs, please refer to the Town of Eatonville website or Facebook page for the two page fact sheet.
  - Please refer to the calls for service summary for number issued.
- Vacation checks can be requested by contacting Gaille or any officer and filling out the request form.

### **Public Safety Committee Requests**

Please refer to committee report.

### **Recent Events**

### **Training**

Our 2017 mandatory training classes (to include defensive tactics, first aid, active shooter, emergency vehicle operations, and legal updates) are now completed. Summer and winter Firearms have also been scheduled and/or attended.

Officer Gill graduated from the state academy on May 24<sup>th</sup> and is in the FTO program with Officer McGuire. He will be attending classes on Drug Impaired Drivers, Taser/C.E.W, and Defensive Tactics/Vascular Neck Restraints as soon as they are posted with P.C.S.D.

All EPD officers will be attending at least 8 hours of Crisis Intervention Training to comply with state requirements/mandates. I would like to see more of us attend the 40 hour class that Officer Anderson just completed. The training will be scheduled as staffing allows.

### ***Management Activities***

- Officer McGuire has been working hard on our transition to the Lexipol Policy manual. This policy manual will be updated automatically as case law changes. The Lexipol Company will keep the department abreast of these requirements and recommend changes when necessary. This process will ensure that our department is meeting local, state, and federal standards. This initial manual may take several months to complete. I will update the mayor and council when the policy manual is completed.
- Review of Town Codes and enforcement procedures is ongoing.
- Officer Wade is assisting the School District with their campus security assessments.
- Gaille is updating our Emergency Management Plan. She and I attended a recent regional meeting with the Department of Emergency Management regarding hazard mitigation.
- I would like to take a moment to thank those citizens, business owners, civic leaders, and town employees that helped us with our first annual National Night Out event. We hosted the meeting at the community center where about twenty people showed up to see what National Night Out was all about. Officer Wade demonstrated our, "Ring Doorbell Camera", and manned the grill while the rest of the department took our show on the road and attended block parties in Hamner Springs, at Arrow Lumber, on Carter Street and on Antonie Ave. We stopped at a total of seven locations and discussed matters ranging from traffic issues to junk vehicles and noise disturbances. It was nice to have the Mayor and Town Administrator with us to weigh in on the issues that were discussed.

### Significant Cases/Issues

We have identified a local burglar and thief that is responsible for a variety of property crimes in the area of our schools. I will be presenting several cases to the Pierce County Prosecuting Attorney in hopes of obtaining warrants for the suspect's arrest.

Vehicle prowls/thefts - Please remember to secure your vehicles and not to leave valuables in plain sight.

Suspicious people and activity – if someone looks suspicious or out of place, please call (253) 798-4721. **An Officer will be dispatched 24 hours a day 7 days a week.**

Homeless/Panhandling - We have had an influx of homeless people that are aggressively panhandling or harassing citizens. We have been trying to connect those people with available services in other cities and areas. Many times these people have issues with drug addictions or mental conditions that necessitate a medical facility that Eatonville simply does not have. It should be noted that one of these homeless people bragged that he got \$200 from people in Eatonville and that he could continue to make money here.

## July, 2017

|   |   |
|---|---|
| <b>Dispatched Calls</b>   | 117   |
| <b>Traffic Stops</b>  | 41  |
| <b>Total Calls {all sources}</b>  | 191   |
|   |   |
| <b>Reports Generated</b>  | 27  |
| <b>Community Service<br/>(Security check/Spec. emphasis)</b>                                  | 33  |
| <b>Animal Control</b>   | 4   |
| <b>Code Enforcement</b>   | 1   |
|   |   |
| <b>Traffic Infractions</b>  | 13  |
| <b>Criminal Citations</b>   | 3   |
| <b>Traffic Accident Reports</b>   | 2   |
| <b>Misdemeanor Arrests</b>  | 3   |
| <b>Felony Arrests</b>   | 1   |
|   |   |
| <b>PCSD 911 After Hours Contract<br/>Dispatched Calls – Billed</b>                            | June, 2016: 9<br>July, 2016: 3<br>August, 2016: 16<br>September 2016: 5<br>October 2016: 8<br>November 2016: 9<br>December 2016: 5<br>January 2017: 5<br>February 2017: 5<br>March 2017: 4<br>April 2017: 3<br>May 2017: 16<br>June 2017: 13<br>July 2017: 10   |
|   |   |
| <b>Concealed Pistol License (CPL)<br/>and Pistol Transfer Authorizations<br/>(PTA) Issued</b> | July, 2016: 6 CPL / 2 PTA<br>August 2016: 9 CPL / 6 PTA<br>September 2016: 4 CPL / 3 PTA<br>October 2016: 6 CPL / 3PTA<br>November 2016: 12 CPL / 2PTA<br>December 2016: 5 CPL / 4 PTA<br>January 2017: 8 CPL / 4 PTA<br>February 2017: 8 CPL / 5 PTA<br>March, 2017: 3CPL /1 PTA<br>April 2017: 13 CPL/3PTA<br>May 2017: 9 GPL/1 PTA<br>June 2017: 6 PTA<br>July 2017: 5 CPL/1 PTA |
| <b>Public Disclosure requests</b>   | May 2017: 2 to SS911<br>June 2017: 2 to SS911<br>July 2017: 2 internal/2 SS911  |



South Pierce Fire & Rescue 17  
Town of Eatonville Report  
June 2017



Date: July 12, 2017

To: The Town of Eatonville Council  
From: Samuel Yount – Assistant Chief

**Training**

EMS Educational Topic

- Topic  
Amputations
- Skills  
Paramedic- EKG and Run review  
EMT- Bleeding control and shock

**Eatonville service area transports**

- 11 Transports
- 6 AMA/ROR

**Fire or Non EMS related calls**

- Fire-0
- Illegal burn-1
- Motor Vehicle Accident-1
- Service Call-5

**Staffing**

- 13-24 hours shifts staffed
- 14- 10 hour day sifts staffed

Samuel Yount  
Assistant Chief/MSO





# South Pierce Fire & Rescue 17

## Town of Eatonville Report



Date: August 7, 2017  
To: The Town of Eatonville Council  
From: Samuel Yount – Assistant Chief  
Re: July 2017 report

### **Training**

#### EMS Educational Topic

- Topic  
Spinal immobilization
- Skills  
Paramedic-Run review and EKG skills  
EMT- Spinal extrication skills

Due the staffing issues the numbers were very difficult to compile. The EMS numbers come from the new SPFR area of service report made for the town. The Fire comes from our Fire RMS reports.

### **Town of Eatonville calls:**

#### **Transport and EMS**

- 8 Transports
- 5 non transports

#### **Fire or Non EMS related calls**

- Fire 1
- Illegal burn 0
- Motor Vehicle Accident 1
- Service Call 4

### **Town Events for SPFR**

Third of July  
Fourth of July parade  
Rod knockers  
In attendance for the national night out planning

I will be on vacation for the meeting Chief Galey will be there in my place.

Samuel Yount  
Assistant Chief/MSO



Building Department Activity 2017

|                | Jan       | Feb       | Mar       | Apr       | May       | Jun       | July      | Aug | Sept | Oct | Nov | Dec | Totals     |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|------|-----|-----|-----|------------|
| Plan Review    | 3         | 4         | 8         | 5         |           | 2         | 3         |     |      |     |     |     | 25         |
| Set Backs      | 2         | 2         | 1         |           | 1         | 2         | 3         |     |      |     |     |     | 11         |
| Foundation     | 6         | 2         | 1         |           | 1         | 5         | 8         |     |      |     |     |     | 23         |
| Footing drains |           | 1         |           |           |           | 3         |           |     |      |     |     |     | 4          |
| Floor Framing  | 1         |           |           |           | 1         | 1         | 2         |     |      |     |     |     | 5          |
| Shearwall      | 1         | 1         |           |           |           |           | 1         |     |      |     |     |     | 3          |
| Sewer          |           |           |           | 1         |           | 7         | 1         |     |      |     |     |     | 9          |
| Water          |           |           |           |           |           | 1         | 1         |     |      |     |     |     | 2          |
| Storm          |           |           |           |           |           | 2         | 1         |     |      |     |     |     | 3          |
| Framing        | 1         | 1         | 2         | 2         | 2         |           |           |     |      |     |     |     | 8          |
| Plumbing       | 1         |           | 4         | 4         | 4         | 1         | 1         |     |      |     |     |     | 15         |
| Mechanical     | 8         | 3         |           | 18        | 9         | 1         | 3         |     |      |     |     |     | 42         |
| Insulation     |           |           |           |           | 1         |           |           |     |      |     |     |     | 1          |
| Drywall        |           |           |           | 2         | 2         |           |           |     |      |     |     |     | 4          |
| Patio          |           |           |           |           |           |           |           |     |      |     |     |     | 0          |
| Final          | 1         | 2         |           | 1         | 1         |           |           |     |      |     |     |     | 5          |
| Red Tags       |           |           |           |           |           |           | 1         |     |      |     |     |     | 1          |
| OTHERS         | 10        | 12        | 14        | 10        | 8         | 11        | 14        |     |      |     |     |     | 79         |
| <b>TOTAL</b>   | <b>34</b> | <b>28</b> | <b>30</b> | <b>43</b> | <b>30</b> | <b>36</b> | <b>39</b> |     |      |     |     |     | <b>240</b> |

Permits 3 3 11 8 44 5 13 Meetings with Contractors 87

Set up Counsel, Airpot commission & Planning meetings, Do repairs at Community Center

Monthly inspection of Town fire extinguishers Work on Municipice code

## Not Dated

- 7-1-17 Weekend plant testing.**  
 Priority: 1  
 Due Date: None  
 Category: Water/Sewer
- 7-2-17 Weekend plant testing.**  
 Priority: 1  
 Due Date: None  
 Category: Water/Sewer
- 7-3-17 Water and wastewater daily lab testing and system checks.**  
 Priority: 1  
 Due Date: None  
 Category: Water/Sewer
- 7-3-17 Put out barricades for Fourth of July events.**  
 Priority: 1  
 Due Date: None  
 Category: Streets
- 7-3-17 Clean river intakes.**  
 Priority: 1  
 Due Date: None  
 Category: Water
- 7-3-17 Get light trailer and generator ready and staged for Fourth of July events.**  
 Priority: 1  
 Due Date: None  
 Category: Parks
- 7-3-17 Spray weeds around shop.**  
 Priority: 1  
 Due Date: None  
 Category: Wastewater
- 7-3-17 Hose headworks.**  
 Priority: 1  
 Due Date: None  
 Category: Wastewater
- 7-3-17 Water hanging flowers.**  
 Priority: 1  
 Due Date: None  
 Category: Streets
- 7-4-17 Water and wastewater daily lab testing and system checks.**  
 Priority: 1  
 Due Date: None  
 Category: Water/Sewer
- 7-4-17 Clean river intakes.**  
 Priority: 1  
 Due Date: None  
 Category: Water
- 7-5-17 Water and wastewater daily lab testing and system checks.**  
 Priority: 1  
 Due Date: None  
 Category: Water/Sewer
- 7-5-17 Pick up barricades and equipment used at Fourth of July events.**  
 Priority: 1  
 Due Date: None  
 Category: Parks
- 7-5-17 Sweep steets to pick up fireworks trash.**  
 Priority: 1  
 Due Date: None  
 Category: Streets
- 7-3-17 Collect and send in monthly raw water samples.**  
 Priority: 1  
 Due Date: None  
 Category: Water
- 7-5-17 Finish and submit monthly water report to DOH.**  
 Priority: 1  
 Due Date: None  
 Category: Water
- 7-5-17 Update crossconnection reports.**  
 Priority: 1  
 Due Date: None  
 Category: Water
- 7-5-17 Flush lines and turn on water at Mt Crest development (Aviator Heights).**  
 Priority: 1  
 Due Date: None  
 Category: Water
- 7-6-17 Water and wastewater daily lab testing and system checks.**  
 Priority: 1  
 Due Date: None  
 Category: Water/Sewer
- 7-6-17 Water QA/QC testing.**  
 Priority: 1  
 Due Date: None  
 Category: Water
- 7-6-17 Clean river intake.**  
 Priority: 1  
 Due Date: None  
 Category: Water
- 7/8/17 Hot weather with high demands. Cleaned river intakes two times day.**  
 Priority: 1  
 Due Date: None  
 Category: Water

# To Do List for Water and Sewer

All Items

- 7/8/17 Record all water and wastewater testing and monitoring.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

- 7/8/17 Manually start filling .500 gallon reservoir first thing this morning. Objective is so both reservoirs don't need water at the same time.**

Priority: 1  
Due Date: None  
Category: Water

- 7/8/17 Start manual filter no. 1 acid wash so it will not start one late at night.**

Priority: 1  
Due Date: None  
Category: Water

- 7/9/17 Clean river intakes two times per day. Heavy demand.**

Priority: 1  
Due Date: None  
Category: Water

- 7/9/17 Early in morning manual start .500 reservoir so would not be wanting filled during high demand.**

Priority: 1  
Due Date: None  
Category: Water

- 7/9/17 Set up ACH standby tank to be pumped over when ready.**

Priority: 1  
Due Date: None  
Category: Water

- 7/10/17 Clean Y soda ash strainer.**

Priority: 1  
Due Date: None  
Category: Water

- 7/10/17 Monitor and record both Center St. and Hill Top reservoir.**

Priority: 1  
Due Date: None  
Category: Water

- 7/10/17 Yesterday Sunday highest water demand of the year so far at 668,000 gallons day. Plant about maxed out. No conservation.**

Priority: 1  
Due Date: None  
Category: Water

- 7/10/17 Go talk to contractor at the airport and tell him his water will be turned on tomorrow.**

Priority: 1  
Due Date: None  
Category: Water

- 7/10/17 Start manual acid wash on filter 1 so would not do during the night.**

Priority: 1  
Due Date: None  
Category: Water

- 7/10/17 Door knocker today.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

- 7/10/17 Show crew how to clean and charge UV light at the WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

- 7/10/17 Look for place where acid wash pump is sucking air and not delivering enough acid per pump cycle. Did not find.**

Priority: 1  
Due Date: None  
Category: Water

- 7-11-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

- 7-11-17 Flush water lines and turn on service to Mountain Crest Estates.**

Priority: 1  
Due Date: None  
Category: Water

- 7-11-17 Pick up garbages and clean in parks.**

Priority: 1  
Due Date: None  
Category: Parks

- 7-11-17 Mow town square.**

Priority: 1  
Due Date: None  
Category: Parks

- 7-11-17 Work on acid dosing system at WTP.**

Priority: 1  
Due Date: None  
Category: Water

- 7-12-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

- 7-12-17 Work with leak detectors all day.**

Priority: 1  
Due Date: None  
Category: Water



# To Do List for Water and Sewer

All Items

**7-12-17 Hach field service on online analyzers at WTP.**

Priority: 1  
Due Date: None  
Category: Water

**7-12-17 Water flowers.**

Priority: 1  
Due Date: None  
Category: Streets

**7-12-17 Water QAM testing.**

Priority: 1  
Due Date: None  
Category: Water

**7-12-17 Update water QAM manual.**

Priority: 1  
Due Date: None  
Category: Water

**7-12-17 Clean river intake 2X per day.**

Priority: 1  
Due Date: None  
Category: Water

**7-12-17 Inspect water service connections at Mountain Crest development.**

Priority: 1  
Due Date: None  
Category: Water

**7-13-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-13-17 Clean river intakes.**

Priority: 1  
Due Date: None  
Category: Water

**7-13-17 Water flowers.**

Priority: 1  
Due Date: None  
Category: Streets

**7-13-17 Mow grass.**

Priority: 1  
Due Date: None  
Category: Parks

**7-13-17 Sparay Weeds around town.**

Priority: 1  
Due Date: None  
Category: Streets

**7-14-17 Water and wastewater Daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-14-17 Mow grass in parks.**

Priority: 1  
Due Date: None  
Category: Parks

**7-14-17 Leak detecting around town.**

Priority: 1  
Due Date: None  
Category: Water

**7-14-17 Work on dam in river.**

Priority: 1  
Due Date: None  
Category: Water

**7-15-17 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-16-17 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-17-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-17-17 Water flowers.**

Priority: 1  
Due Date: None  
Category: Streets

**7-17-17 Meet with town administration to discuss water expansion.**

Priority: 1  
Due Date: None  
Category: Water

**7-17-17 Help power crew.**

Priority: 1  
Due Date: None  
Category: Power and Light

**7-17-17 Spray weeds around town.**

Priority: 1  
Due Date: None  
Category: Streets

**7-18-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-18-17 Clean river intakes 2X every day.**

Priority: 1  
Due Date: None  
Category: Water

# To Do List for Water and Sewer

All Items

- 7-18-17 Water flowers every day.**  
Priority: 1  
Due Date: None  
Category: Streets
- 7-18-17 Spray weeds around town.**  
Priority: 1  
Due Date: None  
Category: Streets
- 7-18-17 Work on Cl2 leak at WTP.**  
Priority: 1  
Due Date: None  
Category: Water
- 7-19-17 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 7-19-17 Fix chlorine leak at WTP.**  
Priority: 1  
Due Date: None  
Category: Water
- 7-19-17 Mow grass.**  
Priority: 1  
Due Date: None  
Category: Parks
- 7-19-17 Clean and check bathrooms at parks.**  
Priority: 1  
Due Date: None  
Category: Parks
- 7-19-17 Dig cremation grave,**  
Priority: 1  
Due Date: None  
Category: Cemetery
- 7-20-17 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 7-20-17 Clean river intakes.**  
Priority: 1  
Due Date: None  
Category: Water
- 7-20-17 Hose SBR's.**  
Priority: 1  
Due Date: None  
Category: Wastewater
- 7-20-17 Meet with customer to discuss options for water leak on Center St E.**  
Priority: 1  
Due Date: None  
Category: Water
- 7-20-17 Attennd chamber meeting.**  
Priority: 1  
Due Date: None  
Category: Town Hall
- 7-20-17 Spray weeds.**  
Priority: 1  
Due Date: None  
Category: Streets
- 7-21-17 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 7-21-17 Check sewer lift stations.**  
Priority: 1  
Due Date: None  
Category: Wastewater
- 7-21-17 Clean headworks.**  
Priority: 1  
Due Date: None  
Category: Wastewater
- 7-21-17 Water QAM testing.**  
Priority: 1  
Due Date: None  
Category: Water
- 7-21-17 Work on dam in river.**  
Priority: 1  
Due Date: None  
Category: Water
- 7-21-17 Water flowers.**  
Priority: 1  
Due Date: None  
Category: Streets
- 7-21-17 Mow town square.**  
Priority: 1  
Due Date: None  
Category: Parks
- 7-22-17 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 7-23-17 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer
- 7-24-17 Water and wastewater daily lab testing and system checks.**  
Priority: 1  
Due Date: None  
Category: Water/Sewer

# To Do List for Water and Sewer

All Items

**7-24-17 Fix water leak at Cruiser Cafe meter.**

Priority: 1  
Due Date: None  
Category: Water

**7-24-17 Mow grass at WTP.**

Priority: 1  
Due Date: None  
Category: Water

**7-24-17 Meet to discuss and measure airport signs.**

Priority: 1  
Due Date: None  
Category: Town Hall

**7-24-17 Run CIP on backwash skid at WTP to try to get clean.**

Priority: 1  
Due Date: None  
Category: Water

**7-24-17 Take apart and clean impeller on neutralization pump at WTP. Full of rocks and zip ties.**

Priority: 1  
Due Date: None  
Category: Water

**7-25-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-25-17 Run and submit secondary TSS PE test at WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

**7-25-17 Fix water leak on Rainier Ave S by town hall.**

Priority: 1  
Due Date: None  
Category: Water

**7-26-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-26-17 Mow grass in parks.**

Priority: 1  
Due Date: None  
Category: Parks

**7-26-17 Clean river intake screens 2X every day.**

Priority: 1  
Due Date: None  
Category: Water

**7-26-17 Hose headworks.**

Priority: 1  
Due Date: None  
Category: Wastewater

**7-26-17 Work with contractor to mow brush on town property.**

Priority: 1  
Due Date: None  
Category: Streets

**7-27-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-27-17 Grade and patch road on Rainier S from water service leak repair.**

Priority: 1  
Due Date: None  
Category: Water

**7-27-17 Sweep developments around town.**

Priority: 1  
Due Date: None  
Category: Streets

**7-27-17 Get parts ready for water repair on Center St E.**

Priority: 1  
Due Date: None  
Category: Water

**7-27-17 Mow town square.**

Priority: 1  
Due Date: None  
Category: Parks

**7-27-17 Spray weeds around town buildings.**

Priority: 1  
Due Date: None  
Category: Wastewater

**7-27-17 Order big sign order from Zumar for airport and trail.**

Priority: 1  
Due Date: None  
Category: Streets

**7-28-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-28-17 Dig up and repair water leak on Center St E.**

Priority: 1  
Due Date: None  
Category: Water

# To Do List for Water and Sewer

All Items

**7-28-17 Work with contractor mowing brush on town property.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-28-17 Check sewer lift stations.**

Priority: 1  
Due Date: None  
Category: Wastewater

**7-28-17 Clean river intakes.**

Priority: 1  
Due Date: None  
Category: Water

**7-29-17 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-30-17 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-31-17 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

**7-31-17 Work on water diversion dam in river.**

Priority: 1  
Due Date: None  
Category: Water

**7-31-17 Clean WWTP lab.**

Priority: 1  
Due Date: None  
Category: Wastewater

**7-31-17 Keep track and update brush mowing around town.**

Priority: 1  
Due Date: None  
Category: Parks

**7-31-17 Pick up park garbage.**

Priority: 1  
Due Date: None  
Category: Parks

**7-31-17 Work on acid pumps at WTP.**

Priority: 1  
Due Date: None  
Category: Water

## **Eatonville Power & Light**

Superintendent Dan Sharpe Linemen Nestor Sundita Jesse Carroll

### **July 2017**

Reconnect & Disconnect

Reconnect 6

Disconnect 5

Shut off 9

Power locates

Locates for Comcast

Locates home owners

Parks

Picked up garbage

Clean parks

Work on mower

Power repairs and outages

Maintenance on power lines around town

Replace meters

Trim trees

Worked on washing ton & center

Pulled cable and hooked up Ohop ext. to underground

Misc.

Safety meeting

Help water sewer

Banner up and down

**COMMUNITY CENTER/GLACIER PARK/VISITOR CENTER REPORT JULY 2017**

| <b>COMMUNITY CENTER</b> |                             |                   |
|-------------------------|-----------------------------|-------------------|
| <b>DATE</b>             | <b>ACTIVITY</b>             | <b>RENTAL FEE</b> |
| 07/03/17                | Planning Commission         | n/a               |
| 07/06/17                | Eatonville Family Agency    | n/a               |
| 07/10/17                | Town Council                | n/a               |
| 07/11/17                | Planning Commission         | n/a               |
| 07/13/17                | Eatonville Family Agency    | n/a               |
| 07/17/17                | Planning Commission         | n/a               |
| 07/20/17                | Eatonville Family Agency    | n/a               |
| 07/21/17                | Youth Connection            | n/a               |
| 07/23/17                | Reservation                 | \$60.00           |
| 07/24/17                | Town Council                | n/a               |
| 07/27/17                | Eatonville Family Agency    | n/a               |
|                         |                             |                   |
|                         |                             |                   |
| <b>GLACIER PARK</b>     |                             |                   |
| <b>DATE</b>             | <b>ACTIVITY</b>             | <b>RENTAL FEE</b> |
| 07/01/17                | Reservation                 | \$35.00           |
| 07/04/17                | Reservation                 | n/a               |
| 07/22/17                | Reservation                 | \$35.00           |
| 07/24/17-07/27/17       | Youth Connection            | n/a               |
| 07/29/17-07/31/17       | Eatonville Lions            | n/a               |
|                         |                             |                   |
|                         |                             |                   |
| <b>VISITOR CENTER</b>   |                             |                   |
| <b>DATE</b>             | <b>ACTIVITY</b>             | <b>RENTAL FEE</b> |
| 07/01/17-07/02/17       | SPFR                        | n/a               |
| 07/10/17                | Senior Surprise             | n/a               |
| 07/11/17                | Salmon Festival             | n/a               |
| 07/11/17                | National Night Out Planning | n/a               |
| 07/17/17                | Junior Cruisers             | n/a               |
| 07/18/17                | Finance Committee           | n/a               |
| 07/18/17                | Public Utilities Committee  | n/a               |
| 07/20/17                | Town of Eatonville          | n/a               |
| 07/20/17                | Chamber of Commerce         | n/a               |
| 07/25/17                | Parks/Cemetery Committee    | n/a               |
| 07/27/17                | Ram Rod                     | n/a               |
|                         |                             |                   |

## TBD Fund Balance and Timeline

|                  |  |
|------------------|--|
| <b>2012</b>      |  |
| August           | TBD Approved a Resolution imposing a \$20.00 vehicle fee   |
| <b>2013</b>      |  |
| No Meetings Held |  |
| <b>2014</b>      |  |
| April            | Discussion of potential projects   |
| June             | Review of project list<br>Committee voted to hold 50% of the current balance in reserve for future projects and 50% going forward<br>The remaining funds would be used to work on current repairs  |
| July             | Review of project list<br>Motion was made to approve the bid from Precision Concrete   |
| October          | Approved a contract with Del-Mar Concrete for grinding and scarifying of trip hazards  |
| <b>2015</b>      |  |
| April            | Approve quote from Western Systems for Solar Crosswalk lighting  |
| July             | Approve bid from Apply-A-Line for crosswalk and stop bar striping  |
| October          | Discussion on new legislation governing TBDs   |
| <b>2016</b>      |  |
| January          | Town Council voted to assume the rights, powers, functions and obligations of the TBD<br>No TBD Expenses or projects.  |
| <b>2017</b>      |  |
| Budget           | Budgeted \$50,000 for Street Repairs. \$35,000 to chip seal Penn Ave and \$15,000 for repairs to Antonie<br>Resolution 2017-E approved spending \$26,975 of the \$50,000 for repairs to Hilligoss Lane leaving \$23,025 budgeted for St repairs<br>Actual Cost of Hilligoss Repairs \$15,975.00, Town and Country Paving<br>Antonie Ave Repairs \$28,755, Town and Country Paving, Approved as part of the 2017 Budget |

|                           | 2013                | 2014                | 2015                | 2016                 | 2017 YTD             |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Revenue                   | \$ 16,759.90        | \$ 23,245.39        | \$ 25,293.20        | \$ 25,330.10         | \$ 16,107.10         |
| Reserved                  | \$ 16,759.90        | \$ 23,245.39        | \$ 25,373.20        | \$ 25,710.10         | \$ 16,107.10         |
| Interest                  | \$ 5.86             | \$ 16.07            | \$ 31.17            | \$ 650.83            | \$ 725.96            |
| <b>Total Revenue</b>      | <b>\$ 33,525.66</b> | <b>\$ 46,506.85</b> | <b>\$ 50,697.57</b> | <b>\$ 51,691.03</b>  | <b>\$ 32,940.16</b>  |
| Expenses                  |                     | \$ 14,796.82        | \$ 18,397.83        |                      | \$ 44,730.00         |
| Budgeted Expenses         |                     |                     |                     |                      | \$ 50,000.00         |
| <b>Total Expenses</b>     |                     | <b>\$ 14,796.82</b> | <b>\$ 18,397.83</b> |                      | <b>\$ 94,730.00</b>  |
| Fund Balance              | \$ 16,765.76        | \$ 25,230.40        | \$ 32,156.94        | \$ 58,137.87         | \$ 30,240.93         |
| Fund Bal Reserved         | \$ 16,759.90        | \$ 40,005.29        | \$ 65,378.49        | \$ 91,088.59         | \$ 107,195.69        |
| <b>Total Fund Balance</b> | <b>\$ 33,525.66</b> | <b>\$ 65,235.69</b> | <b>\$ 97,535.43</b> | <b>\$ 149,226.46</b> | <b>\$ 137,436.62</b> |