

TOWN OF EATONVILLE

Staff Report

Attention: _____
Subject: Resolution 2017-A

Date: January 9, 2017
Prepared by: Kathy Linnemeyer

Summary: Effective December 1st, it is required that, for all Federal grant reimbursement requests, all agencies include the agency's documentation confirming the individual signing the reimbursement request is authorized to legally bind the agency.

Resolution 2017-A will authorize the Town Administrator to sign the grant reimbursement requests and certify that the report is true, complete, and accurate, and that the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award.

*2 CFR 200.415(a) – To assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, **signed by an official who is authorized to legally bind the non-Federal entity**, which reads as follows:*

*“By **signing this report**, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, **may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise.** (US Code Title 18, Section 1001 and Title 31. Sections 3729-3730 and 3801-3812*

Recommendation: Staff recommends the adoption of Resolution No. 2017-A, approving delegating to the Town Administrator the authority to legally bind the Town of Eatonville, for the sole purpose of requesting Federal reimbursement.

Motion for consideration: I move to adopt Resolution No. 2017-A, approving delegating to the Town Administrator the authority to legally bind the Town of Eatonville, for the sole purpose of requesting Federal reimbursement.

Attachments: Proposed Resolution No. 2017-A

RESOLUTION 2017-A

**A RESOLUTION OF THE TOWN OF EATONVILLE,
WASHINGTON, DELEGATING TO THE TOWN
ADMINISTRATOR THE AUTHORITY TO LEGALLY BIND THE
TOWN OF EATONVILLE, FOR THE SOLE PURPOSE OF
REQUESTING FEDERAL REIMBURSEMENT**

WHEREAS, The Town Administrator has been duly appointed by the Town Council in accordance with Code of Federal Regulations, to assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets and,

WHEREAS, The Federal Highway Administration, through the State, authorizes Federal transportation funding to the Town of Eatonville for transportation projects; and,

WHEREAS, The Code of Federal Regulations, 2 CFR 200.415(a) has been revised to ensure that final fiscal reports or vouchers requesting payment under Federal agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal Agency; and,

WHEREAS, The Town Council executes all Federal grant funding agreements and supplemental agreements; and,

WHEREAS, In order to seek timely reimbursement for proper expenditures related to the Federally funded grant projects, the Town delegates to the person appointed as the Town Administrator the authority to legally bind the Town of Eatonville solely for the purpose of requesting Federal Grant reimbursement; now, therefore;

**THE TOWN COUNCIL OF THE TOWN OF EATONVILLE,
WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

THAT: The Town Council for the purposes of requesting reimbursement for Federally funded transportation projects, the Town Administrator shall be delegated authority per 2 CFR 200.415(a) to legally bind the Town of Eatonville in furtherance of the intent of this resolution; and,

FURTHER THAT: The person duly appointed as the Town Administrator shall be authorized to sign all grant reimbursement vouchers for grant funded transportation projects on behalf of Town of Eatonville.

PASSED by the Town Council of Town of Eatonville and attested by the Town Clerk in authentication of such passage this 9th day of January 2017.

Mike Schaub, Mayor

ATTEST:

Kathy Linnemeyer, Town Clerk