



EATONVILLE

POLICE DEPARTMENT- CHIEF BRIAN WITT

M E M O R A N D U M

DATE: 10/5/2016
TO: MAYOR SCHAUB AND TOWN COUNCIL
RE: EATONVILLE POLICE DEPARTMENT'S
SEPTEMBER 2016 REPORT

Community Support

- All Town residents can now apply for and receive their State of Washington Concealed Pistol License or Pistol Transfers through the Eatonville Police Department. If interested, contact Gaille at the Police Department on Tuesdays and Wednesdays between 9:00 am and 4:00 pm. For full details and costs, please refer to the Town of Eatonville website or Facebook page for the two page fact sheet.
 - Please refer to the calls for service summary for number issued.
- Vacation checks can be requested by contacting Gaille or any officer and filling out the request form.

Public Safety Committee Requests ***Please refer to committee report***

Recent Events

Officer McGuire represented our town well by escorting SSgt. Sam Shockley to his new home in the triangle development.

Officer Anderson led the Serpentine through town to kick of the EHS homecoming festivities.

Officer Anderson also assisted with the Fall Fest at the middle school.

Training

- Gaille attended Criminal Justice Information Systems training in September. As our Washington State Access administrator, she ensures that we strictly adhere to state policies and laws.
- Officer Wade attended a CPTED Certification course and is enthusiastic about implementing the program at our schools, businesses, and residences.
- Officer McGuire has attended a basic swift water familiarization course with the hopes of joining the Pierce County Search and Rescue Team. He was also instrumental in the rescue of an Eatonville resident that was lost in the Mashell river area two weeks ago.

Management Activities

- The review of the current Policies and Procedures Manual is continuous.
- The 2016 Training Schedule is finalized.
- Review of Town Codes and enforcement procedures is ongoing.
- Civil Service Guidelines have been updated and we have had our second commission meeting. The Testing/Hiring process is ongoing.
- Our pool of applicants is now at 6. Background investigations have begun
- The W.A.S.P.C. Loaned Executive Management Assistance Program was conducted on September 27 and 28 at our office. I am extremely proud of the way our town and Police Department prepared and represented itself. Details of the report should be available in December.
- We are assisting the School District with their campus security assessments.
- We are partnering with the Eatonville School District and South Pierce Fire and Rescue to address a trend that we noticed last year involving at risk students. Our first meeting is October 13.
- I have been in contact with the Safe Streets Campaign at the request of a resident on Washington that is concerned about transients that are burglarizing the Bakeries and stealing from other neighbors. We are attempting to obtain video of these acts and assist in the implementation of a neighborhood watch.

Significant Cases

Nothing to Report

September, 2016

Dispatched Calls	75
Traffic Stops	17
Total Calls {all sources}	92 Total
Reports Generated	22
Community Service (Security check/Spec. emphasis)	19
Animal Control	6
Code Enforcement	0
Traffic Infractions	0
Criminal Citations	2
Traffic Accident Reports	3
Misdemeanor Arrests	4
Felony Arrests	1
PCSD 911 After Hours Contract Dispatched Calls – Billed	August, 2015: 9 September, 2015: 11 October, 2015: 13 November, 2015: 7 December, 2015: 7 January, 2016: 2 February, 2016: 7 March, 2016: 8 April, 2016: 7 May, 2016: 7 June, 2016: 9 July, 2016: 3 August, 2016: 16 September 2016: 5
Concealed Pistol License (CPL) and Pistol Transfer Authorizations (PTA) Issued	September, 2015: 2 CPL / 2 PTA October, 2015: 3 CPL / 4 PTA November, 2015: 5 CPL / 5 PTA December, 2015: 9 CPL / 6 PTA January, 2016: 10 CPL / 5 PTA February, 2016: 11 CPL / 4 PTA March, 2016: 7 CPL / 5 PTA April, 2016: 4 CPL / 3 PTA May, 2016: 2 CPL / 2 PTA June, 2016: 4 CPL July, 2016: 6 CPL / 2 PTA August 2016: 9 CPL / 6 PTA September 2016: 4 CPL / 3 PTA



South Pierce Fire & Rescue 17

Town of Eatonville Report



Date: October 5, 2016

To: The Town of Eatonville Council
From: Samuel Yount – Assistant Chief

Training

EMS Educational Topic

- Topic
Sepsis
- Skills
Paramedic- Airway
EMT- Cardiac arrest

Medic 84 Transports

- 15 Transports
- 6 AMA/ROR

Fire or Non EMS related calls

Fire 1
Illegal burn 2
Motor Vehicle Accident 2
Service Call 5

Items to discuss at the meeting

- New fire Chief
- Annexation
- Ashford responses

Samuel Yount
Assistant Chief/MSO



SEPTEMBER 2016 - MONTHLY REPORT Eatonville Power & Light

Superintendent - Dan Sharpe Linemen – Nestor Sundita, Jesse Carroll

Power

Disconnects / Reconnects

Delivered Door Hangers

Shut-offs

Disconnects

Reconnects

Misc

Picked up skate board panels for Mill Pond Park

Turned on the "School Lights" for street crossing.

Roofing estimate for the shop

Crack sealing on roads (Berggren Rd; Kelsey Ln; Baumgartner Pl; Wicks Ln; Orchard Ave N.; Carter W.; Antonie Ave N @ Ridge Rd; Ridge Rd.; Maple Dr N.;

Door Hangers for utility shut offs

Remove the flags from Washington

Hang Banner - Fall Festival

Hang Banner - Salmon Festival

Repaired bathroom locks at Mill Pond Park

Pulled vault from Cater Street alley

Cleaned the Bud Blancher Trail

Lowered flags

Worked with water dept. on water leaks

Locates

Leveled ground in Smallwood Park

Worked on Mashell apt. power line

To Do List for Water and Sewer

All Items

Not Dated

9-1-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

9-1-16 Whole crew crack sealing around town.

Priority: 1
Due Date: None
Category: Streets

9-1-16 Finish and send water monthly report to DOH.

Priority: 1
Due Date: None
Category: Water

9-1-16 Install new shut off valve to separate water filter air compressors.

Priority: 1
Due Date: None
Category: Water

9-2-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

9-2-16 Check and clean sewer lift stations.

Priority: 1
Due Date: None
Category: Wastewater

9-2-16 Run acid CIP on backwash skid.

Priority: 1
Due Date: None
Category: Water

9-2-16 Run ACH transfer pump.

Priority: 1
Due Date: None
Category: Water

9-2-16 Pick up remains of dead animal on Center St.

Priority: 1
Due Date: None
Category: Streets

9-2-16 Shut off water for customer tank leak.

Priority: 1
Due Date: None
Category: Water

9-2-13 Hose SBR's.

Priority: 1
Due Date: None
Category: Wastewater

9-2-16 Clean river intake.

Priority: 1
Due Date: None
Category: Water

9/6/16 Sewer plug 171 Cedar OK now

Priority: 1
Due Date: None
Category: Wastewater

9/6/16 Trailer to Tacoma to pick up skate board repair materials.

Priority: 1
Due Date: None
Category: Parks

9/6/16 All water and wastewater testing for today.

Priority: 1
Due Date: None
Category: Water/Sewer

9/6/16 Water meter locate for Town Hall.

Priority: 1
Due Date: None
Category: Water

9/6/16 Check and record flows at both Center St. and Hill Top reservoirs.

Priority: 1
Due Date: None
Category: Water

9/7/16 All water and wastewater testing.

Priority: 1
Due Date: None
Category: Water/Sewer

9/7/16 Clean chemical room floor.

Priority: 1
Due Date: None
Category: Water

9/7/16 Wanting to finish crack sealing but streets all wet again.

Priority: 1
Due Date: None
Category: Streets

9/7/16 See Justen at 181 Jensen about cloudy water.

Priority: 1
Due Date: None
Category: Water

9/7/16 Empty all garbage cans in WTP.

Priority: 1
Due Date: None
Category: Water

9-8-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

To Do List for Water and Sewer

All Items

- 9-8-16 All crew crack sealing streets around town.**
Priority: 1
Due Date: None
Category: Streets
- 9-8-16 Investigate water leak on Penn Ave.**
Priority: 1
Due Date: None
Category: Water
- 9-9-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-9-16 Mow grass**
Priority: 1
Due Date: None
Category: Parks
- 9-9-16 Gather up 9-11 groupr supplies.**
Priority: 1
Due Date: None
Category: Streets
- 9-9-16 Work on acid issue at WTP.**
Priority: 1
Due Date: None
Category: Water
- 9-9-16 Crack sealing streets.**
Priority: 1
Due Date: None
Category: Streets
- 9-9-16 Clean sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-9-16 Hose SBR's.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-10-16 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-10-16 Investigate reported water leak at cemetery**
Priority: 1
Due Date: None
Category: Water
- 9-11-16 Weekend testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-11-16 work on telemetry at 1077 zone reservoir.**
Priority: 1
Due Date: None
Category: Water
- 9-12-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-12-16 Start to compile data for ecology lab people.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-12-16 Locates on Center St W.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-12-16 Work on compressor issue at WTP.**
Priority: 1
Due Date: None
Category: Water
- 9-12-16 Clean river intake 2X every day.**
Priority: 1
Due Date: None
Category: Water
- 9-12-16 Crack sealing around town.**
Priority: 1
Due Date: None
Category: Streets
- 9-13-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-13-16 Dig up and repair water leak by cemetery.**
Priority: 1
Due Date: None
Category: Water
- 9-13-16 Dig up and repair water leak on Penn Ave N.**
Priority: 1
Due Date: None
Category: Water
- 9-12-16 Put out late payment door hangers.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-13-16 Manually fill 500,000 reservoir while telemtry not trustworthy. Order new level transmitter probe.**
Priority: 1
Due Date: None
Category: Water

To Do List for Water and Sewer

All Items

9-14-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

9-14-16 Crack sealing around town.

Priority: 1
Due Date: None
Category: Streets

9-14-16 Check lift stations.

Priority: 1
Due Date: None
Category: Wastewater

9-14-16 Work on WWTP lab accreditation documents.

Priority: 1
Due Date: None
Category: Wastewater

9-14-16 Mega-locates on Bergeren Rd.

Priority: 1
Due Date: None
Category: Water/Sewer

9-14-16 Clean river intake.

Priority: 1
Due Date: None
Category: Water

9-14-16 QA/QC training at WWTP.

Priority: 1
Due Date: None
Category: Wastewater

9-15-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

9-15-16 Fix water leak on Center st W.

Priority: 1
Due Date: None
Category: Water

9-15-16 Locate and prepare to raise water valves on Center St W.

Priority: 1
Due Date: None
Category: Water

9-15-16 Turn off sprinklers.

Priority: 1
Due Date: None
Category: Parks

9-15-16 Spray weeds marked by county weed guy.

Priority: 1
Due Date: None
Category: Parks

9-15-16 Work on lab accreditation data.

Priority: 1
Due Date: None
Category: Wastewater

9-15-16 Update cross connection data.

Priority: 1
Due Date: None
Category: Water

9-16-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

9-16-16 Hose SBR's.

Priority: 1
Due Date: None
Category: Wastewater

9-16-16 Hose UV channel.

Priority: 1
Due Date: None
Category: Wastewater

9-16-16 Check lift stations.

Priority: 1
Due Date: None
Category: Wastewater

9-16-16 Help power crew on project.

Priority: 1
Due Date: None
Category: Power and Light

9-16-16 Mow grass.

Priority: 1
Due Date: None
Category: Parks

9-17-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

9-18-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

9-19-16 Water and wastewater daily lab testing and system checks.

Priority: 1
Due Date: None
Category: Water/Sewer

9-19-16 Blow off wells.

Priority: 1
Due Date: None
Category: Water

To Do List for Water and Sewer

All Items

- 9-19-16 Work on lab QA/QC procedures.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-20-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-20-16 Work on QAM.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-20-16 Switch WTP to wells.**
Priority: 1
Due Date: None
Category: Water
- 9-20-16 Clean clower room at WWTP.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-21-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-21-16 Locates on Bergeren rd.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-21-16 Update QAM data.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-21-16 Work on budgets.**
Priority: 1
Due Date: None
Category: Town Hall
- 9-21-16 Cut limbs hanging over sidewalk on Center St.**
Priority: 1
Due Date: None
Category: Streets
- 9-22-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-22-16 Ecology Technical vist to lab to help with new QA/QC procedures.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-22-16 Manual run pumps to fill 500,000 res every day while telemetry is out.**
Priority: 1
Due Date: None
Category: Water
- 9-22-16 Fill pot holes.**
Priority: 1
Due Date: None
Category: Streets
- 9-22-16 Help power crew remove vault.**
Priority: 1
Due Date: None
Category: Power and Light
- 9-23-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-23-16 Finish and submit budgets.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-23-16 Clean sewer lift stations.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-23-16 Check on tree that fell on truck on Larson.**
Priority: 1
Due Date: None
Category: Streets
- 9-23-16 Fill 500,000 reservoir manually every day.**
Priority: 1
Due Date: None
Category: Water
- 9-23-16 Work on WWTP lab action report.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-24-16 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-25-16 Weekend plant testing.**
Priority: 1
Due Date: None
Category: Water/Sewer

To Do List for Water and Sewer

All Items

- 9-25-16 Switch WTP back to surface water.**
Priority: 1
Due Date: None
Category: Water
- 9-26-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9-26-16 Work on Concrete Reservoir roof to seal up.**
Priority: 1
Due Date: None
Category: Water
- 9-26-16 Mow town square.**
Priority: 1
Due Date: None
Category: Parks
- 9-26-16 Work late on filter 1 backwash issue at WTP.**
Priority: 1
Due Date: None
Category: Water
- 9-26-16 Work on lab QAM.**
Priority: 1
Due Date: None
Category: Wastewater
- 9-27-16 Water and wastewater daily lab testing and system checks.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9/30/16 Pick up all garbage at all parks.**
Priority: 1
Due Date: None
Category: Parks
- 9/30/16 Water crew helping electric crew two men most of day.**
Priority: 1
Due Date: None
Category: Power and Light
- 9/30/16 Clean river intakes 2 times.**
Priority: 1
Due Date: None
Category: Water
- 9/30/16 Rosemount Reps here install free pH probe in calibrate.**
Priority: 1
Due Date: None
Category: Water
- 9/30/16 Do all quality control testing for both water and wastewater plants.**
Priority: 1
Due Date: None
Category: Water/Sewer
- 9/30/16 Check all three lift stations and run all pumps in each one.**
Priority: 1
Due Date: None
Category: Wastewater
- 9/30/16 Monitor steel reservoir for level. Indactor not working. Manual filling when needed.**
Priority: 1
Due Date: None
Category: Water

Building Department Activity 2016

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Totals
Plan Review	3	2	1	2	1	0	6	3	4				22
Set Backs	2	2	3	2	1	3	1	6	3				23
Foundation	2	3	7	2		4	2	5	2				27
Footing drains	1	1	4	0		1	1	2					10
Floor Framing	0	1	5	2		3	0	2	1				14
Shearwall	0	0	2	2	2	1	1	1	2				11
Sewer	0	0	4	13	2	2	0						21
Water	1	0	1	3		3	0						8
Storm	0	1	4	0		5	2	2	1				15
Framing	1	3	0	3	4	3	1	4	3				22
Plumbing	1	2	3	3	2	9	1	1	1				23
Mechanical	1	2	5	11	4	24	2	1					50
Insulation	0	2	3	1	2	2	0						10
Drywall	0	0	1	3	4	5	1	1					15
Patio	0	1	0	1		0	1		1				4
Final	0	3	1	5	4	11	4	6	1				35
Red Tags	0	0	0	1	1		3	1					5
OTHERS	6	8	5	7	10	15	9	12	16				88
TOTAL	18	31	49	60	36	91	35	47	35				402
Permits Taken In	6	9	6	7	7	9	4	8	10				66

Set up and Break down Meetings at Community Center

TBD Fund Balance and Timeline

2012

August TBD Approved a Resolution imposing a \$20.00 vehicle fee

2013

No Meetings Held

2014

April Discussion of potential projects

June Review of project list

Committee voted to hold 50% of the current balance in reserve for future projects and 50% going forward
The remaining funds would be used to work on current repairs

July Review of project list

Motion was made to approve the bid from Precision Concrete

October Approved a contract with Del-Mar Concrete for grinding and scarifying of trip hazards

2015

April Approve quote from Western Systems for Solar Crosswalk lighting

July Approve bid from Apply-A-Line for crosswalk and stop bar striping

October Discussion on new legislation governing TBDs

2016

January Town Council voted to assume the rights, powers, functions and obligations of the TBD

	2013	2014	2015	2016 YTD
Revenue	\$ 16,759.90	\$ 23,245.39	\$ 25,293.20	\$ 17,135.30
Reserved	\$ 16,759.90	\$ 23,245.39	\$ 25,373.20	\$ 17,135.30
Interest	\$ 5.86	\$ 16.07	\$ 31.17	\$ 364.10
Expenses		\$ 14,796.82	\$ 18,397.83	
Fund Balance	\$ 16,765.76	\$ 25,230.40	\$ 32,156.94	\$ 49,656.34
Fund Bal Reserved	\$ 16,759.90	\$ 40,005.29	\$ 65,378.49	\$ 82,513.79
Total Fund Balance	\$ 33,525.66	\$ 65,235.69	\$ 97,535.43	\$ 132,170.13

The Youth Connection

The Youth Connection

Community Service

May, 2016

Community Dinner

5 adults X 3 hours each

15 hours total

2 Youth X 3 hours each

6 hours Total

Youth Mentoring @ After school

3 youth X 10 hours each

30 total hour

Spring Clean Up

4 Youth X 6 Hours Each

24 Total Hours

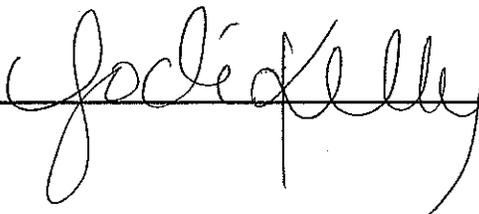
5 Adults X 8 Hours Each

40 Hours

55 Adult hours

30 Youth hours

Signature



Date: May 10th, 2016

The Youth Connection

The Youth Connection

Community Service

June 14, 2016

Community Dinner

6 adults X 3 hours each

18 hours total

3 Youth X 3 hours each

9 hours Total

Youth Mentoring @ After school

4 youth X 10 hours each

40 total hour

18 Adult hours

49 Youth hours

Signature



Date: June 14th, 2016

The Youth Connection

The Youth Connection Community Service

July 12, 2016

Community Dinner

4 adults X 3 hours each

12 hours total

4 Youth X 3 hours each

12 hours Total

Youth Mentoring @ Summer Program

1 youth X 40 hours each

40 total hour

3rd of July fundraiser

5 Adults X 10 Hours

50 Hours Total

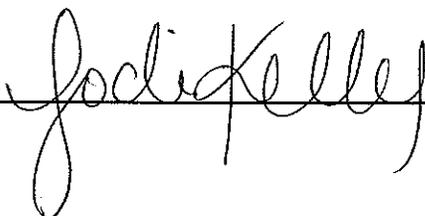
3 Youth X 3 Hours

9 Hours Total

62 Adult hours

61 Youth hours

Signature



Date: July 12th, 2016

The Youth Connection

The Youth Connection

Community Service

August 9, 2016

Community Dinner
5 adults X 3 hours each
15 hours total

Youth Mentoring @ Summer Program
1 youth X 16 hours each
16 total hour

15 Total Adult hours
16 Total Youth hours

Signature: Jodi Kelly Date: August 9th, 2016

COMMUNITY CENTER/GLACIER PARK/VISITOR CENTER USE REPORT AUGUST 2016

COMMUNITY CENTER

DATE	ACTIVITY	RENTAL FEE
08/04/16	Eatonville Chamber of Commerce	\$5.00
08/05/16	Youth Connection	n/a
08/08/16	Town Council	n/a
08/09/16	Eatonville Family Agency	n/a
08/10/16	Eatonville Family Agency	n/a
08/18/16	Eatonville Family Agency	n/a
08/19/16	Youth Connection	n/a
08/22/16	Town Council	n/a
08/26/16	Youth Connection	n/a

GLACIER PARK

DATE	ACTIVITY	RENTAL FEE
08/01/16-08/14/16	Lions Club	n/a
08/01/16-08/03/16	Youth Connection	n/a
08/08/16-08/11/16	Youth Connection	n/a
08/03/16	Stage Reservation	n/a
08/10/16	Stage Reservation	n/a
08/11/16	Stage Reservation	n/a
08/12/16	Stage Reservation	n/a
08/19/16	Reservation	n/a
08/28/16	Reservation	\$35.00

VISITOR CENTER

DATE	ACTIVITY	RENTAL FEE
08/15/16	Public Safety Committee	n/a
08/15/16	Airport Committee	n/a
08/16/16	Finance Committee	n/a
08/18/16	Chamber of Commerce	n/a
08/18/16	Dollars for Scholars	n/a
08/23/16	Parks/Cemetery Committee	n/a

COMMUNITY CENTER/GLACIER PARK/VISITOR CENTER USE REPORT SEPTEMBER 2016

COMMUNITY CENTER		
DATE	ACTIVITY	RENTAL FEE
09/01/16	Eatonville Chamber of Commerce	\$5.00
09/02/16	Youth Connection	n/a
09/03/16	Rental	\$105.00
09/12/16	Town Council	n/a
09/13/16	Eatonville Family Agency	n/a
09/14/16	Eatonville Family Agency	n/a
09/15/16	Eatonville Family Agency	n/a
09/16/16	Youth Connection	n/a
09/17/16	Rental	\$310.00
09/19/16	Planning Commission	n/a
09/23/16	Youth Connection	n/a
09/24/16	Rental	\$120.00
09/26/16	Town Council	n/a
GLACIER PARK		
DATE	ACTIVITY	RENTAL FEE
09/04/16	Reservation	\$35.00
09/10/16	Reservation	\$35.00
VISITOR CENTER		
DATE	ACTIVITY	RENTAL FEE
09/06/16	Public Safety Committee	n/a
09/15/16	Chamber of Commerce	n/a
09/15/16	Dollars for Scholars	n/a
09/19/16	Airport Committee	n/a
09/30/16	TOE	n/a